

**Minutes of the Regular Meeting of the
Wilmington City Council
Wilmington City Hall
1165 South Water Street
Tuesday, March 21, 2017**

Call to Order

The Regular Meeting of the Wilmington City Council on March 21, 2017 was called to order at 7:00 p.m. by Mayor Orr in the Council Chambers of the Wilmington City Hall.

Roll Call

Upon Roll Call by the Clerk the following members of the corporate authorities answered "Here" or "Present":

Aldermen Present Tutor, Kirwin, Evans, Studer

Aldermen Absent Persic, L. Hall, K. Hall, Van Duyne

Quorum

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

Other Officials in Attendance

Also in attendance were the Interim City Administrator Frank Koehler, Deputy City Clerk Joie Ziller, City Engineer Colby Zemaitis, City Accountant Kim Doglio and Attorney John Urban

Approval of Minutes

Alderman Tutor made a motion and Alderman Kirwin seconded to approve the March 7, 2017 Regular City Council meeting minutes and have them placed on file

Upon roll call, the vote was:

AYES: 4 Aldermen Tutor, Kirwin, Evans, Studer

NAYS: 0

ABSENT: 4 Aldermen Persic, L. Hall, K. Hall, Van Duyne

The motion carried.

Mayor's Report

Mayor Orr stated that the CMAP Downtown Plan Public Kick-off event will be held from 6PM to 8PM on March 22nd at City Hall.

Mayor Orr announced that City Hall is a polling place on Tuesday, April 4th therefore the next Regular City Council meeting is Wednesday, April 5th. Early voting began today and will run through March 30th from 9AM to Noon.

Mayor Orr stated that Waste Management Yard Waste Pickup begins on Thursday, April 6th and runs until Friday, November 24th.

Citizen Comments

No comments were made.

Planning & Zoning Commission

Alderman Kirwin made a motion and Alderman Evans seconded to approve and adopt the Official City of Wilmington 2017 Zoning Map

Upon roll call, the vote was:

AYES: 4 Aldermen Tutor, Kirwin, Evans, Studer

NAYS: 0

ABSENT: 4 Aldermen Persic, L. Hall, K. Hall, Van Duyne

The motion carried.

The next meeting is scheduled for Thursday, April 6, 2017 at 5:00 p.m.

Committee Reports

Buildings, Grounds, Parks, Health & Safety Committee

Co-Chairs – John Persic Jr. & Joe VanDuyne

The next scheduled meeting is Wednesday, April 12, 2017 at 5:30 p.m.

Water, Sewer, Streets and Alleys Committee

Co-Chairs – Frank Studer & Kevin Kirwin

The next scheduled meeting is Wednesday, April 12, 2017 at 6:00 p.m.

Police & ESDA Committee

Co-Chairs – Frank Studer & Fran Tutor

The next scheduled meeting is Tuesday, April 11, 2017 at 5:30 p.m.

Finance, Administration & Land Acquisition Committee

Co-Chairs – Frank Studer & Fran Tutor

Alderman Tutor made a motion and Alderman Studer seconded to approve the Accounts Payable Report dated March 21, 2017 in the amount of \$353,622.17 and the February 28, 2017 Collector's Report in the amount of \$334,379.35 as presented by the City Accountant

Upon roll call, the vote was:

AYES: 4 Aldermen Tutor, Kirwin, Evans, Studer

NAYS: 0

ABSENT: 4 Aldermen Persic, L. Hall, K. Hall, Van Duyne

The motion carried.

APPROVED on 04/05/2017

Alderman Tutor made a motion and Alderman Kirwin seconded to approve the payments of Net TIF Increment due to the Owner/Assignment Entities of the Ridgeport Intermodal Terminal Facility Area of the Wilmington TIF Number 2, not to exceed the 2015 Tax Increment Paid 2016 in the amount not to exceed \$990,484.86

Upon roll call, the vote was:

AYES: 4 Aldermen Tutor, Kirwin, Evans, Studer

NAYS: 0

ABSENT: 4 Aldermen Persic, L. Hall, K. Hall, Van Duyne

The motion carried.

Alderman Studer made a motion and Alderman Tutor seconded to approve the Electric Service Agreement offered by Dynege Energy Services, LLC [NORTHERN ILLINOIS MUNICIPAL ELECTRIC COLLABORATIVE (NIMEC)]

Upon roll call, the vote was:

AYES: 4 Aldermen Tutor, Kirwin, Evans, Studer

NAYS: 0

ABSENT: 4 Aldermen Persic, L. Hall, K. Hall, Van Duyne

The motion carried.

Alderman Studer made a motion and Alderman Tutor seconded to approve the Authorization to purchase a vehicle from the Manteno Ford in the amount not to exceed \$67,000 for ESDA

Upon roll call, the vote was:

AYES: 4 Aldermen Tutor, Kirwin, Evans, Studer

NAYS: 0

ABSENT: 4 Aldermen Persic, L. Hall, K. Hall, Van Duyne

The motion carried.

The next scheduled meeting is Tuesday, April 18, 2017 at 6:00 p.m.

Ordinance & Licensing Committee

Co-Chairs – Kirby Hall & Steve Evans

Alderman Evans made a motion and Alderman Kirwin seconded to approve Ordinance No. 17-03-21-01 ó An Ordinance Amending Provisions of Chapter 118 of the Wilmington Code of Ordinances Related to Peddlers, Solicitors and Street Vendors

Upon roll call, the vote was:

AYES: 5 Aldermen Tutor, Kirwin, Evans, Studer & Mayor Orr

NAYS: 0

ABSENT: 4 Aldermen Persic, L. Hall, K. Hall, Van Duyne

The motion carried.

APPROVED on 04/05/2017

Alderman Evans made a motion and Alderman Tutor seconded to approve Ordinance No. 17-03-21-02 ó An Ordinance Amending Provisions of Chapter 76.99 of the Wilmington Code of Ordinances Related to Minimum Fines for Parking Violations

Upon roll call, the vote was:

AYES: 5 Aldermen Tutor, Kirwin, Evans, Studer & Mayor Orr

NAYS: 0

ABSENT: 4 Aldermen Persic, L. Hall, K. Hall, Van Duyne

The motion carried.

Alderman Evans made a motion and Alderman Tutor seconded to approve Ordinance No. 17-03-21-03 ó An Ordinance Amending Provisions of Chapter 76.02 of the Wilmington Code of Ordinances Related to No Parking Places

Upon roll call, the vote was:

AYES: 5 Aldermen Tutor, Kirwin, Evans, Studer & Mayor Orr

NAYS: 0

ABSENT: 4 Aldermen Persic, L. Hall, K. Hall, Van Duyne

The motion carried.

The next scheduled meeting is Tuesday, April 11, 2017 at 6:00 p.m.

Personnel & Collective Bargaining Committee

Co-Chairs – Larry Hall & John Persic Jr.

Nothing at this time.

City Engineer's Report

City Engineer Zemaitis gave his report, it is attached for reference.

Interim City Administrator's Report

Interim City Administrator Koehler summary is attached for reference.

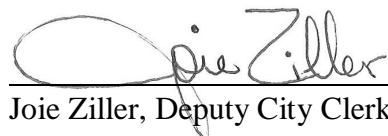
Attorney's Report

Attorney Urban informed the Council that since the last meeting he has been working on the MOU with IDOT and prepared the ordinances for tonight's meeting.

Adjournment

Motion to adjourn the meeting made by Alderman Tutor and seconded by Alderman Kirwin. Upon voice vote, the motion carried. The Regular Meeting of the City of Wilmington City Council held on March 21, 2017 adjourned at 7:20 p.m.

Respectfully submitted,



Joie Ziller, Deputy City Clerk



Engineer's Report

March 2017

Project	Status	Anticipated Date Start / End	Contractor	Est. Cost	Project Limits	Notes
HIGH SPEED RAIL						
Kankakee River Bridge	Project Awarded	March, 2017	Illinois Contractors Corp.	N/A	East of North Water Street to west side of Kankakee River	Homer Tree Service on-site removing trees. ICC demolished vaults under N. Water Street north of Mill Street, filled with crushed rock and capped with concrete. Multiple pavement bores were made along the west side of Water Street where add'l vaults were expected to be; however none were found
N. Kankakee Street	Project Awarded	Spring, 2017	Illinois Contractors	N/A	Canal Street to Chicago Street	Homer Tree Service on-site removing trees.
First Street	Project Awarded	Spring, 2017	Illinois Contractors	N/A	South of Davy Lane to south side of private entrance. (270' total). Approximately 215' down Railroad Street	Homer Tree Service on-site removing trees.
N. Water Street	Project Awarded	Spring, 2017	Illinois Contractors	N/A	South of railroad crossing to Rte 53	Homer Tree Service on-site removing trees.
Stripmine Road / Route 53	Project Awarded	Fall, 2016	"D" Construction	N/A	West entrance to Berkot's south on Rte 53 approximately 1,100' and west on Stripmine	Road closure signs installed on 3/16/17
Coal City Road / Route 53	Project Awarded	Fall, 2016	"D" Construction	N/A	1,500' south of Coal City Road intersection and 1,600' north of the intersection.	No updates.
HSR - CITY UTILITY CONFLICTS						
Project Description						
Conflict # 141: Kankakee River Drive	Plans Approved	Spring, 2017	TBD	N/A	Filling abandoned 10" watermain along north side of KRD	Attorney Urban is reviewing and negotiating the license agreement
Conflict # 142 & 145: Kankakee River Drive	Plans Approved	Spring, 2017	TBD	N/A	Filling abandoned 12" watermain along north side of KRD and realign/lower existing 16" watermain that is in conflict with the proposed ditch improvements	Attorney Urban is reviewing and negotiating the license agreement
Conflict # 176C: Forked Creek Watermain	Plans Approved	Spring, 2017	Austin-Tyler	N/A	Realign and bury with concrete in the creekbed a 12" watermain that is in conflict with a proposed bridge	Attorney Urban is reviewing and negotiating the license agreement
Conflict # 179 & 180: Kankakee Street	Plans Approved	Spring, 2017	TBD	N/A	Filling an abandoned 4" watermain on the east side of Kankakee Street and extending the 24" casing on the west side	Attorney Urban is reviewing and negotiating the license agreement
Conflict # 188: First Street	Plans Approved	Spring, 2017	TBD	N/A	Extend existing sewer casing or bore new casing and realign new sewer main on east side of First Street	Attorney Urban is reviewing and negotiating the license agreement
Conflict # 193 & 195: First Street	Plans Approved	Spring, 2017	TBD	N/A	Realigning 8" and 12" watermains to east side then across the tracks in a 36" casing	Attorney Urban is reviewing and negotiating the license agreement
CITY						
Rte 53 and S. Arsenal Road	Construction	Spring, 2017	Austin-Tyler	\$2,345,208.66	Intersection of Rte 53 and S. Arsenal Road	No updates.
Rte 53 and Peotone Road	Bid Award	Spring, 2017	Austin-Tyler	\$2,164,103.30	Intersection of Rte 53 and Wilmington-Peotone Road	No updates.



Economic Development Report

March 2017

Project	Status	Ant. Start Date	Ant. Completion Date	Project Manager	Estimated Cost	Notes
<u>Ridgeport</u>						
Buck Easement	Plan Review	Spring, 2017	Summer, 2017	Hey & Associates	\$1M	Right of Way limits need to defined and agreed upon with BNSF
Building M / Project Hot Dog	Construction	September, 2016	Summer, 2017	Alston Construction	TBD	Wall panels being installed. Contractor relocating water and sewer mains.
Building Charlie	Plan Review	Spring, 2017	TBD	Alston Construction	TBD	Final Plans are approved contingent on storm sewer revisions. Site work expected to begin in Spring.
World Foods	Construction	Winter, 2017	Spring, 2017	N/A	TBD	No updates.
<u>Commercial</u>						
N/A						
<u>Residential</u>						
Deer Creek Estates	Construction	November, 2016	TBD	Pro Builders	TBD	No updates.
Foxtail Commons	Construction	March, 2016	November, 2016	Jeff Fisher	N/A	No updates.



MEMORANDUM

TO: Marty Orr, Mayor
Members
WILMINGTON CITY COUNCIL

FR: Frank Koehler, Interim City Administrator

DT: Monday, March 13th, 2017

RE: **ADMINISTRATOR'S REPORT**

During the past week I have been involved with the following:

- Meeting with City Planner, City Engineer and Fire Chief to discuss land use items relative to Ridgeport Industrial Park.
- Meeting with Aaron Martell, Mayor Orr, Scott Nemanich, City Engineer and City Accountant to discuss payment of outstanding invoices and processing of TIF payments relative to Ridgeport Industrial Park
- Participation in Rotary Community Task Force meeting concerning Park Improvements
- Meeting with Dave Tsak, Zone Administrator, Joliet Arsenal Enterprise Zone, to talk about sale tax exemption certificates in Ridgeport Industrial park
- Participation in Illinois Reads Program at Wilmington Middle School on Saturday, March 11th
- Meeting with Don Theobald, CPA, to discuss possible involvement in the preparation of approved TIF eligible expenditures data base for Ridgeport Industrial Park
- Coordination with Kim Doglio, City Accountant and Mike Weber, PGAV, for processing of TIF payment to Elion partners.
- Meeting with Illinois Department of Revenue to discuss registered businesses in Wilmington
- Participation in Will County Lobby Days in Springfield on Tuesday and Wednesday, March 15th and 16th.
- Meeting with Illinois Department of Transportation and Project Engineer as to release of EDP funds for improvements along Route 53.
- Preparing letter which was sent to OZINGGA Concrete requesting their establishment of Point of Sale entity in Ridgeport Industrial park and registering as business in Wilmington.

I welcome any questions you may have.