



**City of Wilmington
1165 South Water Street
Wilmington, IL 60481**

**Agenda
Regular City Council Meeting
Wilmington City Hall
Council Chambers
July 5, 2017
7:00 p.m.**

I. Call to Order

II. Pledge of Allegiance

III. Roll Call by City Clerk

John Persic, Jr.	Kevin Kirwin
Kirby Hall	Larry Hall
Lisa Butler	Fran Tutor
Frank Studer	Steve Evans

IV. Approval of Minutes of the June 20, 2017 Regular City Council Meeting

V. Mayor's Report

1. The Fiscal Year 2018 budget is now on display and the Public Hearing will be held on July 18, 2017 at 7PM

VI. Citizens Comments

All citizens wishing to speak please state your name and/or sign in with the City Clerk for record keeping purposes

VII. Planning & Zoning Commission

1. The next scheduled meeting is Thursday, August 3, 2017 at 5:00 p.m.

VIII. Committee Reports

**A. Buildings, Grounds, Parks, Health & Safety Committee
Co-Chairs – John Persic, Jr. & Steve Evans**

1. The next scheduled meeting is Wednesday, July 12, 2017 at 5:30 p.m.

*Posting Date:
6/30/2017 11:08 AM jjz*

B. Water, Sewer, Streets & Alleys Committee
Co-Chairs – Frank Studer & Kevin Kirwin

1. The next scheduled meeting is Wednesday, July 12, 2017 at 6:00 p.m.

C. Police & ESDA Committee
Co-Chairs – Frank Studer & Fran Tutor

1. The next scheduled meeting is Tuesday, July 11, 2017 at 5:30 p.m.

D. Finance, Administration & Land Acquisition Committee
Co-Chairs – Frank Studer & Fran Tutor

1. Approve the Accounting Reports as Presented by the City Accountant
2. The next scheduled meeting is Tuesday, July 18, 2017 at 6:00 p.m.

E. Ordinance & License Committee
Co-Chairs – Kirby Hall & Lisa Butler

1. The next scheduled meeting is Tuesday, July 11, 2017 at 6:00 p.m.

F. Personnel & Collective Bargaining Committee
Co-Chairs – Larry Hall & John Persic, Jr.

IX. City Administrator's Report

X. Attorney's Report

XI. Adjournment

The next regular City Council meeting is Tuesday, July 18, 2017 at 7:00 p.m.

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**Minutes of the Regular Meeting of the
Wilmington City Council
Wilmington City Hall
1165 South Water Street
Tuesday, June 20, 2017**

Call to Order

The Regular Meeting of the Wilmington City Council on June 20, 2017 was called to order at 7:00 p.m. by Mayor Strong in the Council Chambers of the Wilmington City Hall.

Roll Call

Upon Roll Call by the Clerk the following members of the corporate authorities answered "Here" or "Present":

Aldermen Present Persic, L. Hall, K. Hall, Tutor, Kirwin, Evans, Studer, Butler

Quorum

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

Other Officials in Attendance

Also in attendance were the Interim City Administrator Frank Koehler, Deputy City Clerk Joie Ziller, City Engineer Colby Zemaitis, City Accountant Kim Doglio and Attorney Bryan Wellner

Approval of Minutes

Alderman Studer made a motion and Alderman Tutor seconded to approve the June 6, 2017 Regular City Council meeting minutes and have them placed on file

Upon roll call, the vote was:

AYES: **8** Aldermen Persic, L. Hall, K. Hall, Tutor, Butler, Kirwin, Evans, Studer

NAYS: **0**

The motion carried.

Mayor' Report

Alderman Persic made a motion and Alderman Kirwin seconded to approve the mayoral appointment of Ryan Foster as Water Treatment Plant Superintendent

Upon roll call, the vote was:

AYES: **8** Aldermen Persic, L. Hall, K. Hall, Tutor, Butler, Kirwin, Evans, Studer

NAYS: **0**

The motion carried.

Mayor Strong informed the Council that Rick Smith has been performing the duties of the building inspector and he is doing very well. Mayor Strong stated that he and the City Accountant went over last fiscal year's payments to Keslin Engineer and over \$13,000 has been paid out to them, they are not free.

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Citizen Comments

No comments were made.

Planning & Zoning Commission

The next meeting is scheduled for Thursday, July 6, 2017 at 5:00 p.m.

Committee Reports

Buildings, Grounds, Parks, Health & Safety Committee

The next scheduled meeting is Wednesday, July 12, 2017 at 5:30 p.m.

Water, Sewer, Streets and Alleys Committee

The next scheduled meeting is Wednesday, July 12, 2017 at 6:00 p.m.

Police & ESDA Committee

Alderman Studer made a motion and Alderman Tutor seconded to approve Ordinance No. 17-06-20-01 ó An Ordinance Declaring as Surplus Certain Equipment and Authorizing the City Administrator to Dispose of Said Equipment in a Manner in the Best Interest of the City of Wilmington

Upon roll call, the vote was:

AYES: **8** Aldermen Persic, L. Hall, K. Hall, Tutor, Butler, Kirwin, Evans, Studer

NAYS: **0**

The motion carried.

The next scheduled meeting is Tuesday, July 11, 2017 at 5:30 p.m.

Finance, Administration & Land Acquisition Committee

Alderman Studer made a motion and Alderman Tutor seconded to approve the Accounts Payable Report dated June 20, 2017 in the amount of \$678,349.44 and the May 31, 2017 Collector's Report in the amount of \$357,522.00 as presented City Accountant Doglio

Upon roll call, the vote was:

AYES: **8** Aldermen Persic, L. Hall, K. Hall, Tutor, Butler, Kirwin, Evans, Studer

NAYS: **0**

The motion carried.

Alderman Tutor made a motion and Alderman Studer seconded to approve the Electricity Supply Agreement between the City of Wilmington and Constellation NewEnergy, Inc.

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Upon roll call, the vote was:

AYES: 8 Aldermen Persic, L. Hall, K. Hall, Tutor, Butler, Kirwin, Evans, Studer

NAYS: 0

The motion carried.

Alderman Tutor made a motion and Alderman Evans seconded to approve the Intergovernmental Agreement between the City of Wilmington and the County of Will for Electronics Recycling

Upon roll call, the vote was:

AYES: 8 Aldermen Persic, L. Hall, K. Hall, Tutor, Butler, Kirwin, Evans, Studer

NAYS: 0

The motion carried.

Alderman Tutor made a motion and Alderman Kirwin seconded to approve Pay Request #3 payable to Austin Tyler Construction, Inc. for the South Arsenal Road at IL Route 53 Project

Upon roll call, the vote was:

AYES: 8 Aldermen Persic, L. Hall, K. Hall, Tutor, Butler, Kirwin, Evans, Studer

NAYS: 0

The motion carried.

The next scheduled meeting is Tuesday, July 18, 2017 at 6:00 p.m.

Ordinance & Licensing Committee
Co-Chairs – Kirby Hall & Steve Evans

The next scheduled meeting is Tuesday, July 11, 2017 at 6:00 p.m.

Personnel & Collective Bargaining Committee
Co-Chairs – Larry Hall & John Persic Jr.

Nothing at this time

City Engineer's Report

City Engineer Zemaitis presented his monthly report to the Council. This report is attached to the minutes for reference.

Interim City Administrator's Report

Interim City Administrator Koehler prepared report is attached to these minutes for future reference.

Attorney's Report

Attorney Wellner had nothing to report.

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Executive Session

Alderman L. Hall made a motion and Alderman Tutor seconded to go in to Executive Session to discuss probable or imminent and pending litigation ó 2(c)(11) at 7:28 p.m.

Upon roll call, the vote was:

AYES: 8 Aldermen Persic, L. Hall, K. Hall, Tutor, Butler, Kirwin, Evans, Studer

NAYS: 0

The motion carried.

Alderman L. Hall made a motion and Alderman Butler seconded to close the Executive Session at 8:08 p.m.

Upon roll call, the vote was:

AYES: 8 Aldermen Persic, L. Hall, K. Hall, Tutor, Butler, Kirwin, Evans, Studer

NAYS: 0

The motion carried.

Action Taken Following Executive Session

No action was taken

Adjournment

Motion to adjourn the meeting made by Alderman Tutor and seconded by Alderman Butler. Upon voice vote, the motion carried. The Regular Meeting of the City of Wilmington City Council held on June 20, 2017 adjourned at 8:09 p.m.

Respectfully submitted,



Joie Ziller, Deputy City Clerk

City of Wilmington
Check Register Meeting Date: July 5, 2017



Check#	Date	Vendor/Employee	Amount
Detail of Disbursements Report			
Fund	1	General Corporate Fund	
0	6/29/2017	Payroll Sweep	70,511.03
0	6/29/2017	ICMA	515.00
0	6/29/2017	IMRF	11,985.54
0	6/29/2017	Misc Vendors	125.00
0	6/29/2017	Paycor	127.33
19063	7/5/2017	Accela, Inc. #774375	5,614.18
19064	7/5/2017	Blue Cross Blue Shield of Florida, Inc.	203.40
19065	7/5/2017	Blue Cross Blue Shield of Illinois	1,272.00
19066	7/5/2017	Cintas First Aid & Safety	45.03
19067	7/5/2017	Comcast	418.11
19068	7/5/2017	ComEd	1,743.29
19069	7/5/2017	Crescent Electric Supply Co.	903.42
19070	7/5/2017	D'Orazio Ford	344.21
19071	7/5/2017	Delta V Technologies, Inc.	300.00
19073	7/5/2017	DTW Inc	1,152.50
19074	7/5/2017	Fisher Auto Parts Inc	331.13
19075	7/5/2017	Fleet Safety Supply	4,446.25
19076	7/5/2017	Florida Blue	172.00
19077	7/5/2017	Fort Dearborn Life Insurance	346.49
19078	7/5/2017	G & D Tire Alignment	1,410.00
19079	7/5/2017	GovTemps USA, LLC	1,827.00
19080	7/5/2017	Grundy Supply	92.74
19081	7/5/2017	Harmonic Design Inc.	220.00
19082	7/5/2017	Healthcare Service Corp	31,712.67
19083	7/5/2017	Hey & Associates, Inc.	3,731.25
19084	7/5/2017	Il Fire & Police Equipment	144.00
19085	7/5/2017	Illinois Public Risk Fund	12,724.00
19086	7/5/2017	Illinois Rt. 66 Scenic Byway, Inc.	300.00
19087	7/5/2017	Illinois Section AWWA	120.00
19088	7/5/2017	Jcm Uniforms	157.54
19089	7/5/2017	Konica Minolta	285.86
19090	7/5/2017	Mahoney Silverman & Cross LLC	4,321.25
19091	7/5/2017	McCann Industries Inc	182.00
19093	7/5/2017	Menards-Joliet	247.97
19094	7/5/2017	Municipal Code Corporation	275.00
19095	7/5/2017	Alexis Newman-Brandes	340.09
19096	7/5/2017	Orkin	6.29
19097	7/5/2017	Ray O Herron Inc	900.00
19098	7/5/2017	Rush Truck Centers, Inc.	55.64
19099	7/5/2017	Sandeno, Inc.	187.00
19100	7/5/2017	Yatin M Shah MD SC	50.00
19101	7/5/2017	TA Operating, LLC	494.80

19102	7/5/2017	The Flower Loft, Inc.	53.50
19103	7/5/2017	TransUnionsRisk&Alternative Data Solutions, Inc.	25.00
19104	7/5/2017	ULINE	467.18
19105	7/5/2017	United Communications Systems Inc	680.04
19106	7/5/2017	Verizon Wireless	1,187.55
19107	7/5/2017	Ruth Vilt	127.88
TOTAL:			<u>162,882.16</u>

Fund	2	Water Operating M & R Fund	
0	6/29/2017	Payroll Sweep	15,660.06
0	6/29/2017	IMRF	3,198.46
9840	7/5/2017	Accela, Inc. #774375	2,946.05
9842	7/5/2017	Coal City Redimix Co	699.00
9843	7/5/2017	ComEd	1,617.03
9844	7/5/2017	DTW Inc	59.99
9848	7/5/2017	Fort Dearborn Life Insurance	77.29
9849	7/5/2017	Gasvoda & Associates Inc	1,163.10
9850	7/5/2017	Hach Company	1,931.48
9851	7/5/2017	Healthcare Service Corp	6,832.21
9853	7/5/2017	Illinois Public Risk Fund	2,450.00
9855	7/5/2017	Jack Henry & Associates, Inc.	44.81
9856	7/5/2017	Konica Minolta	94.57
9858	7/5/2017	Nicor	1,629.13
9859	7/5/2017	Frank Parisi	40.66
9860	7/5/2017	PDC Labs Inc	207.75
9861	7/5/2017	John Surman	70.00
9862	7/5/2017	United Communications Systems Inc	95.10
9863	7/5/2017	Verizon Wireless	251.96
9864	7/5/2017	Viking Chemical Company	5,420.70
9865	7/5/2017	Mark Wirth	33.06
TOTAL:			<u>44,522.41</u>

Fund	3	Sewer Capital Project Fund	
0	6/29/2017	Payroll Sweep	453.20
TOTAL:			<u>453.20</u>

Fund	4	Sewer Operating M & R Fund	
0	6/29/2017	Payroll Sweep	12,656.78
0	6/29/2017	IMRF	2,434.05
9840	7/5/2017	Accela, Inc. #774375	2,946.05
9841	7/5/2017	Clennon Electric Co Inc	130.40
9843	7/5/2017	ComEd	527.47
9845	7/5/2017	EJ Equipment, Inc.	1,048.47
9846	7/5/2017	Environmental Resource Associates	311.96
9847	7/5/2017	Fisher Auto Parts Inc	37.91
9848	7/5/2017	Fort Dearborn Life Insurance	63.53
9851	7/5/2017	Healthcare Service Corp	5,376.58
9852	7/5/2017	Illinois Enviromental Protection Agency	15,000.00
9853	7/5/2017	Illinois Public Risk Fund	1,770.00
9854	7/5/2017	Illinois Section AWWA	60.00

9855	7/5/2017	Jack Henry & Associates, Inc.	44.80
9856	7/5/2017	Konica Minolta	94.57
9857	7/5/2017	Nicor	115.29
9859	7/5/2017	Frank Parisi	58.15
9862	7/5/2017	United Communications Systems Inc	156.89
9863	7/5/2017	Verizon Wireless	259.00
9865	7/5/2017	Mark Wirth	34.88
TOTAL:			<u>43,126.78</u>

Fund	5	DFC Federal Grant Fund	
0	6/29/2017	Better Business Planning Inc.	2,296.17
1369	7/5/2017	Konica Minolta	428.87
1370	7/5/2017	Optimum Consulting Group, Inc.	700.00
1371	7/5/2017	Wilmington School Dist. 209U Music Boosters	75.00
TOTAL:			<u>3,500.04</u>

Fund	7	ESDA Fund	
19062	7/5/2017	A Beep LLC	734.00
19067	7/5/2017	Comcast	263.90
19072	7/5/2017	Dockside Marina Inc	429.46
19074	7/5/2017	Fisher Auto Parts Inc	118.19
19092	7/5/2017	Menards Bradley	27.88
19105	7/5/2017	United Communications Systems Inc	232.16
19106	7/5/2017	Verizon Wireless	163.25
TOTAL:			<u>1,968.84</u>

Fund	17	Water Capital Project Fund	
0	6/29/2017	Payroll Sweep	1,359.60
TOTAL:			<u>1,359.60</u>

Fund	21	Mobile Equipment Fund	
19075	7/5/2017	Fleet Safety Supply	7,646.79
TOTAL:			<u>7,646.79</u>
GRAND TOTAL:			<u><u>265,459.82</u></u>

Larry Hall

Kirby Hall

Steve Evans

John Persic, Jr.

Kevin Kirwin

Frank Studer

Lisa Butler

Fran Tutor

Approved: July 5, 2017



MEMORANDUM

TO: Roy Strong, Mayor
Alderman Larry Hall
Alderman John Persic
Alderman Frank Studer

Alderman Fran Tudor
Alderman Kevin Kirwin
Alderman Kirby Hall
Alderman Lisa Butler
Alderman Steve Evans

FR: Frank Koehler, Interim City Administrator

DT: Wednesday, June 28th, 2017

RE: **ADMINISTRATOR'S REPORT**

FIREWORKS

Final preparations are being made for the fireworks on Saturday, July 1st. Request for donation letters were mailed to area businesses and donations are being made. We will have a full accounting of the donations later next week.

CATFISH DAYS

We are looking to schedule meetings with organizers of Catfish Days to formalize city responsibilities and to address concerns the City has with respect to staging and operations.

CMAP LTA GRANT – BIKEWAY PLANNING

The grant application is being finalized and will be submitted to CMAP Thursday morning. We are seeking funding to develop plans for the BISON BIKEWAY, extending from the Kankakee River State Park on the south, through Wilmington and Midewin, and extending to the intersection of Routes 53 and 52 in Joliet. Participating agencies that may be involved include IDNR, Route 66 Association, Will County, Will County Forest Preserve, Island Park District, Wilmington School District 209 U, Wilmington Library, and the Wilmington Coalition for a Healthy Community, along with officials from Elwood and Joliet.

WILL COUNTY CED

On Thursday, June 22nd, I attended the quarterly eye-opener breakfast presentation by CED in Mokena. CED introduced Doug Prior, the new vice President for the CED, and summarized developments on going in the area, including activities at Ridgeport. CED also discussed the announcement of the new industrial park in Elwood/Manhattan.

ELION/RIDGEPORT BBQ

Also on Thursday, I attended the BBQ hosted by Elion Partners at Ridgeport Logistics Park.

Thank you.

FJK