



**City of Wilmington
1165 South Water Street
Wilmington, IL 60481**

**Agenda
Regular City Council Meeting
Wilmington City Hall
Council Chambers
September 5, 2017
7:00 p.m.**

I. Call to Order

II. Pledge of Allegiance

III. Roll Call by City Clerk

John Persic, Jr.	Kevin Kirwin
Kirby Hall	Larry Hall
Lisa Butler	Fran Tutor
Frank Studer	Steve Evans

IV. Elect Alderman Larry Hall as Temporary Chairman

V. Approval of Minutes of the August 15, 2017 Regular City Council Meeting

VI. Mayor's Report

VII. Citizens Comments

All citizens wishing to speak please state your name and/or sign in with the City Clerk for record keeping purposes

VIII. Planning & Zoning Commission

1. Approve Resolution No. 2017-06 ó A Resolution Authorizing a Variance to Allow for Placement of Fence Within a Required Front Yard for Property Located at 504 Van Buren Street, Wilmington, Illinois
2. The next scheduled meeting is Thursday, September 7, 2017 at 5:00 p.m.

IX. Committee Reports

A. Buildings, Grounds, Parks, Health & Safety Committee
Co-Chairs – John Persic, Jr. & Steve Evans

*Posting Date:
8/31/2017 2:27 PM jjz*

1. The next scheduled meeting is Wednesday, September 13, 2017 at 5:30 p.m.

B. Water, Sewer, Streets & Alleys Committee
Co-Chairs – Frank Studer & Kevin Kirwin

1. The next scheduled meeting is Wednesday, September 13, 2017 at 6:00 p.m.

C. Police & ESDA Committee
Co-Chairs – Frank Studer & Fran Tutor

1. Possible Action to be Taken regarding Sergeant Promotions
2. Approve Ordinance No. 17-09-05-01 ó An Ordinance Authorizing a STOP Sign to be Installed Controlling Southbound Joliet Street at Laurel Street
3. Approve Ordinance No. 17-09-05-02 ó An Ordinance Authorizing a No Parking Sign at and Proximate to 309 Kankakee River Drive
4. The next scheduled meeting is Tuesday, October 10, 2017 at 5:30 p.m.

D. Finance, Administration & Land Acquisition Committee
Co-Chairs – Frank Studer & Fran Tutor

1. Approve the Accounting Reports as Presented by the City Accountant
2. Approve the Will County Center for Economic Development Annual Pledge for 2017 in the amount of \$2,500
3. Approve Pay Request #1 (Final) in the amount of \$10,592 payable to Austin-Tyler Construction, Inc. for the Wabash Street Storm Sewer Removal and Replacement Project as recommend by City Engineer Zemaitis
4. Approve Resolution No. 2017-07 ó A Resolution Authorizing Our Legal Representative to File a Request to Intervene on Our Behalf on the Real Property Assessment Appeal for 555 W. Kahler Road, Wilmington, IL
5. The next scheduled meeting is Tuesday, September 19, 2017 at 6:00 p.m.

E. Ordinance & License Committee
Co-Chairs – Kirby Hall & Lisa Butler

1. Second Reading ó An Ordinance Creating a Sanitary Sewer Fats, Oils and Greases (FOG) Disposal Ordinance
2. Second Reading ó An Ordinance Amending the Number of Liquor Licensees
3. The next scheduled meeting is Tuesday, September 13, 2017 at 6:00 p.m.

F. Personnel & Collective Bargaining Committee
Co-Chairs – Larry Hall & John Persic, Jr.

X. City Administrator’s Report

XI. Attorney’s Report

XII. Adjournment

The next regular City Council meeting is Tuesday, September 19, 2017 at 7:00 p.m.

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**Minutes of the Regular Meeting of the
Wilmington City Council
Wilmington City Hall
1165 South Water Street
Tuesday, August 15, 2017**

Call to Order

The Regular Meeting of the Wilmington City Council on August 15, 2017 was called to order at 7:00 p.m. by Mayor Strong in the Council Chambers of the Wilmington City Hall.

Roll Call

Upon Roll Call by the Clerk the following members of the corporate authorities answered "Here" or "Present":

Aldermen Present Persic, L. Hall, Tutor, Kirwin, Evans, Butler

Aldermen Absent Studer and K. Hall

Quorum

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

Other Officials in Attendance

Also in attendance was the Interim City Administrator Frank Koehler, Deputy City Clerk Joie Ziller, City Accountant Kim Doglio, City Engineer Colby Zemaitis, Attorney Bryan Wellner

Approval of Minutes

Alderman Tutor made a motion and Alderman Evans seconded to approve the August 1, 2017 Regular City Council meeting minutes and have them placed on file

Upon roll call, the vote was:

AYES: 6 Aldermen Persic, L. Hall, Tutor, Butler, Kirwin, Evans

NAYS: 0

ABSENT 2 Studer, K. Hall

The motion carried.

Mayor' Report

Mayor Strong reviewed Acting Building Inspector Rick Smith's monthly report with the Council. Mr. Smith reported that he has issued 16 building permits with a total value of work being \$105,485.00. The amount of City fees collected added up to \$2,875.00. The bulk of the permits were home improvements, fences, pools and roofing. Total Building Department phone calls are 60+ and most permit applications have been processed within 48 hours providing all necessary paperwork has been submitted and the contractors involved were registered. In his report Mr. Smith expressed his concerns of the lack of recordkeeping protocols in place regarding building permits. Some past permits are scattered about the office with no regard to filing, permit work done by previous inspection firms is not apparently available at all in some instances, there is no readily accessible method of follow-up on issued permits as to whether they have been closed

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out or inspections made. There needs to be a common record available to city personnel, not just the current building inspector or firm. The City needs to address the issue of finding someone for Industrial and Commercial plan review, it should be on an as needed basis (no contractual obligation) ó flat fee priced.

Mayor Strong announced that he will be absent from the September 5, 2017 City Council meeting and has appointed Alderman L. Hall as pro-tem Mayor.

Alderman Persic thanked all those who donated to and participated in the Lionø Club Party-in-Park, especially Alderman Evans, Alderman Studer and Alderman Kirwin. This free community event was held on August 12th on the North Island Park with over 200 in attendance.

Citizen Comments

Sherri Michaels stated that she attended the Wilmington Downtown Vision Workshop presented by CMAP at the Park District on August 9th. Ms. Michaels was very pleased with the turnout and citizen participation.

Planning & Zoning Commission

Alderman Persic made a motion and Alderman L. Hall seconded to receive and place on file the Planning and Zoning Commission Recommendation for City Council to Approve a Variance for a Fence at 504 Van Buren Street

Discussion: Interim City Administrator Koehler informed the Council that the resolution regarding this variance will be up for Council approval at the September 5, 2017 City Council meeting. In the meantime, the Council did tell the petitioner Mr. Szefc that he could move forward with obtaining a building permit to install the new fence

Upon roll call, the vote was:

AYES: 6 Aldermen Persic, L. Hall, Tutor, Butler, Kirwin, Evans

NAYS: 0

ABSENT 2 Studer, K. Hall

The motion carried.

Alderman Persic made a motion and Alderman L. Hall seconded to receive and place on file the Planning and Zoning Commission Recommendation for City Council to Approve the Text Amendment to the Code of Ordinances Chapter 150 Ordinance-Article 2, 150.19, Site Plan Review for Multifamily, Residential, Commercial and Industrial Development

Discussion: None

Upon roll call, the vote was:

AYES: 6 Aldermen Persic, L. Hall, Tutor, Butler, Kirwin, Evans

NAYS: 0

ABSENT 2 Studer, K. Hall

The motion carried.

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The next meeting is scheduled for Thursday, September 7, 2017 at 5:00 p.m.

Committee Reports

Buildings, Grounds, Parks, Health & Safety Committee

The next scheduled meeting is Wednesday, September 13, 2017 at 5:30 p.m.

Water, Sewer, Streets and Alleys Committee

The next scheduled meeting is Wednesday, September 13, 2017 at 6:00 p.m.

Police & ESDA Committee

The next scheduled meeting is Tuesday, September 12, 2017 at 5:30 p.m.

Finance, Administration & Land Acquisition Committee

Alderman Tutor made a motion and Alderman Evans seconded to approve the Accounts Payable Report dated August 15, 2017 in the amount of \$208,004.93 and the Collector's Report of Deposits for the month ended July 31, 2017 in the amount of \$489,055.00 as presented by the City Accountant

Discussion: None

Upon roll call, the vote was:

AYES: 6 Aldermen Persic, L. Hall, Tutor, Butler, Kirwin, Evans

NAYS: 0

ABSENT 2 Studer, K. Hall

The motion carried.

Alderman Tutor made a motion and Alderman Kirwin seconded to approve the proposal as submitted by Synagro in the amount of and not to exceed \$11.60/wet ton for the Loading, Transportation and Land Application of Lime Residuals pending resolution of issues

Discussion: None

Upon roll call, the vote was:

AYES: 6 Aldermen Persic, L. Hall, Tutor, Butler, Kirwin, Evans

NAYS: 0

ABSENT 2 Studer, K. Hall

The motion carried.

Alderman Tutor made a motion and Alderman L. Hall seconded to approve Resolution No. 2017-05 ó A Resolution Relating to Participation by Elected Officials in the Illinois Municipal Retirement Fund

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Discussion: None

Upon roll call, the vote was:

AYES: 6 Aldermen Persic, L. Hall, Tutor, Butler, Kirwin, Evans

NAYS: 0

ABSENT 2 Studer, K. Hall

The motion carried.

Alderman Tutor made a motion and Alderman Persic seconded to approve Pay Request #5 payable to Austin Tyler Construction, Inc. for the South Arsenal Road at IL 53 Project as recommended by City Engineer Zemaitis

Discussion: None

Upon roll call, the vote was:

AYES: 6 Aldermen Persic, L. Hall, Tutor, Butler, Kirwin, Evans

NAYS: 0

ABSENT 2 Studer, K. Hall

The motion carried.

The next scheduled meeting is Tuesday, September 19, 2017 at 6:00 p.m.

Ordinance & License Committee

Co-Chairs – Larry Hall & John Persic Jr.

Alderman Tutor made a motion and Alderman Persic seconded to approve Ordinance No. 17-08-15-01 ó An Ordinance Amending Title III of the City of Wilmington Code of Ordinances Providing for Cost Recovery Provisions

Discussion: None

Upon roll call, the vote was:

AYES: 6 Aldermen Persic, L. Hall, Tutor, Butler, Kirwin, Evans

NAYS: 0

ABSENT 2 Studer, K. Hall

The motion carried.

Alderman Tutor made a motion and Alderman Butler seconded to approve Ordinance No. 17-08-15-02 ó An Ordinance Establishing Vehicle Weight Limits, Dimension and Permits for the City of Wilmington

Discussion: None

Upon roll call, the vote was:

AYES: 6 Aldermen Persic, L. Hall, Tutor, Butler, Kirwin, Evans

NAYS: 0

ABSENT 2 Studer, K. Hall

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The motion carried.

Alderman Butler made a motion and Alderman Persic seconded to approve Ordinance No. 17-08-15-03 ó An Ordinance Establishing Policies and Procedures for the Issuance of a Commercial Filming Permit in the City of Wilmington

Discussion: None

Upon roll call, the vote was:

AYES: 6 Aldermen Persic, L. Hall, Tutor, Butler, Kirwin, Evans

NAYS: 0

ABSENT 2 Studer, K. Hall

The motion carried.

Alderman Butler made a motion and Alderman L. Hall seconded to approve Ordinance No. 17-08-15-04 ó An Ordinance Amending Section 150.19 of the Zoning Ordinance of the City of Wilmington, Will County, Illinois, Providing for Planning Commission Review of Multifamily Residential, Commercial and Industrial Developments

Discussion: None

Upon roll call, the vote was:

AYES: 6 Aldermen Persic, L. Hall, Tutor, Butler, Kirwin, Evans

NAYS: 0

ABSENT 2 Studer, K. Hall

The motion carried.

Alderman Butler announced the first readings of the following ordinances:

An Ordinance Creating a Sanitary Sewer, Fats Oils and Greases (FOG) Disposal Ordinance

An Ordinance Amending the Number of Liquor Licensees

The next scheduled meeting is Tuesday, September 12, 2017 at 5:30 p.m.

Personnel & Collective Bargaining Committee

Co-Chairs – Larry Hall & John Persic Jr.

Nothing at this time

City Engineer’s Report

City Engineer Zemaitis presented his monthly report to the Council. This report is attached to the minutes for reference.

Interim City Administrator’s Report

Interim City Administrator Koehler’s report is attached to these minutes for future reference.

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Attorney's Report

Attorney Wellner had nothing to report.

Adjournment

Motion to adjourn the meeting made by Alderman Tutor and seconded by Alderman Persic. Upon voice vote, the motion carried. The Regular Meeting of the City of Wilmington City Council held on August 15, 2017 adjourned at 7:34 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Joie Ziller". The signature is written in a cursive style with a large, looping initial "J".

Joie Ziller, Deputy City Clerk

RESOLUTION NO. 2017-06

A RESOLUTION AUTHORIZING A VARIANCE TO ALLOW FOR THE PLACEMENT OF FENCE WITHIN A REQUIRED FRONT YARD FOR PROPERTY LOCATED AT 504 VAN BUREN STREET, WILMINGTON, ILLINOIS

WHEREAS, John Szefc is the owner of property located at 504 Van Buren Street (PIN 03-17-25-354-004-0000) within the City of Wilmington, Illinois. and

WHEREAS, under zoning regulations for the City of Wilmington, this property is zoned R-2 Single Family, and allows for fences in front yards, provided that on corner lots, fences in the primary front yard can be no higher than three feet, and in the secondary front yard, fences can be up to six feet in height, provided they are at least ten feet in from the property line; and

WHEREAS, Mr. Szefc, for many years, had a wooden fence within the secondary front that was located along the property line and was allowed to remain in place as a legal non-conforming use, provided he maintained the fence; and

WHEREAS, the wooden fence was in a deteriorated condition and in need of replacement; and

WHEREAS, in the removal of the fence, the property owner could no longer rely on the legal non conforming status of the fence, and any new fence would have to be in compliance with the zoning regulations in effect; and

WHEREAS, the property owner is desirous of installing the new fence in the same location as the old fence, but providing for ornamental aluminum fence as opposed to the prior solid wooden fence; and

WHEREAS, neighbors in the area of 504 Van Buren Street were supportive of the new fence, as evidence by a petition signed by the residents; and

WHEREAS, the proposed fence would not alter the essential character of the neighborhood; and

WHEREAS, the Planning and Zoning Commission for the City of Wilmington, following a public hearing held on Thursday evening, August 3, 2017 voted to recommend to the City Council the granting of a variance to allow for the placement of the new ornamental aluminum fence in the same location as the older wooden fence.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILMINGTON, WILL COUNTY, ILLINOIS AS FOLLOWS:

Section One: Permission is hereby given to allow for the placement of a proposed ornamental aluminum fence in the secondary front yard of property located a 504 Van Buren Street substantially in the same design as indicated in the proposal attached hereto and incorporated by reference.

Section Two: Permission is further given to allow for the placement of the new fence in substantially the same location as the previous wood fence; namely, along the property line parallel to Washington Street, provided however that the new fence does not extend beyond the front building wall of the primary street frontage along Van Buren Street.

Section Three - Severability: This Ordinance and every provision thereof shall be considered severable. In the event that any court of competent jurisdiction may find and declare any portion invalid or unconstitutional, the remaining portions not ruled invalid or unconstitutional shall continue in full force and effect.

Section Four ó Repealer: All Ordinances or parts of Ordinances in conflict with any provision of this Ordinance shall be and the same are hereby repealed.

Section Five - Effective Date: This Ordinance shall be in full force and effect from and after its passage and approval.

ADOPTED this 5th day of September, 2017 with _____ members voting aye, _____ members voting nay, the Mayor voting _____, with _____ members abstaining or passing and said vote being:

John Persic, Jr.	_____	Kevin Kirwin	_____
Larry Hall	_____	Kirby Hall	_____
Fran Tutor	_____	Lisa Butler	_____
Steve Evans	_____	Frank Studer	_____

Approved this 5th day of September, 2017

Roy Strong, Mayor

Attest:

Joie Ziller, Deputy City Clerk

ORDINANCE NO. 17-09-05-01

**AN ORDINANCE AUTHORIZING A STOP SIGN TO BE INSTALLED
CONTROLLING SOUTHBOUND JOLIET STREET
AT LAUREL STREET**

WHEREAS, southbound Joliet Street at Laurel Street is the intersection directly before Wilmington Middle School and LJ Stevens Intermediate School; and

WHEREAS, students walk and/or ride bicycles to and from Wilmington Middle School and LJ Stevens Intermediate School each day, passing through the intersection of Joliet Street and Laurel Street; and

WHEREAS, each direction of travel at the intersection of Joliet Street and Laurel Street is controlled by a stop sign, with the exception of southbound Joliet Street; and

WHEREAS, it is in the best interest of the City to amend Section 70.15B of the Code of Ordinances of the City of Wilmington to require vehicles traveling southbound on Joliet Street stop at its intersection with Laurel Street, Wilmington, Illinois and for the City to install a stop sign controlling southbound traffic at that intersection.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILMINGTON, WILL COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: STOP SIGN TO BE INSTALLED

That a stop sign shall be permanently installed to control southbound Joliet Street traffic and placed as close as practicable to the nearest line of Laurel Street in Wilmington, Illinois. Section 70.15B of the Code of Ordinances of the City of Wilmington is amended to add a stop sign at this location.

SECTION 2: PENALTY

Violations of this Ordinance shall be subject to the penalties provided in Section 70.20 of the Code of Ordinances of the City of Wilmington.

SECTION 3: SEVERABILITY

If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: REPEALER

All ordinances or parts of ordinances conflicting with any provisions of this ordinance are hereby repealed.

SECTION 5: EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

PASSED this ____ day of _____, 2017 with ____ members voting aye, ____ members voting nay, the Mayor voting _____, with ____ members abstaining or passing and said vote being:

John Persic, Jr.	_____	Kevin Kirwin	_____
Larry Hall	_____	Kirby Hall	_____
Fran Tutor	_____	Lisa Butler	_____
Steve Evans	_____	Frank Studer	_____

Approved this ____ day of _____, 2017

Roy Strong, Mayor

Attest:

Joie Ziller, Deputy City Clerk

ORDINANCE NO. 17-09-05-02

**AN ORDINANCE AUTHORIZING A NO PARKING SIGN AT AND PROXIMATE TO
309 KANKAKEE RIVER DRIVE**

WHEREAS, City of Wilmington finds and determines it is in the best interests of the City and its residents to prohibit parking at or proximate to 309 Kankakee River Drive, Wilmington, Illinois, Monday through Friday between the hours of 7:30 a.m. ó 8:30 a.m. and 2:30 p.m. ó 3:30 p.m., and to permanently install appropriate enforcement signs to effectuate this parking restriction.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILMINGTON, WILL COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: PARKING PROHIBITED

Parking is prohibited at or proximate to 309 Kankakee River Drive, Wilmington, Illinois, Monday through Friday between the hours of 7:30 a.m. ó 8:30 a.m. and 2:30 p.m. ó 3:30 p.m. The City shall install adequate and appropriate permanent signage to notify and effectuate this parking restriction.

SECTION 2: PENALTIES

Any person who violates the No Parking restriction is subject to the penalties provided in Section 76.99 of the Code of Ordinances of the City of Wilmington.

SECTION 3: SEVERABILITY

If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: REPEALER

All ordinances or parts of ordinances conflicting with any provisions of this ordinance are hereby repealed.

SECTION 5: EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

PASSED this ____ day of _____, 2017 with ____ members voting aye, ____ members voting nay, the Mayor voting ____, with ____ members abstaining or passing and said vote being:

John Persic, Jr.	_____	Kevin Kirwin	_____
Larry Hall	_____	Kirby Hall	_____
Fran Tutor	_____	Lisa Butler	_____
Steve Evans	_____	Frank Studer	_____

Approved this ____ day of _____, 2017

Roy Strong, Mayor

Attest:

Joie Ziller, Deputy City Clerk

City of Wilmington

Check Register Meeting Date: September 5, 2017



Check#	Date	Vendor/Employee	Amount
Fund	1	General Corporate Fund	
19234	8/25/2017	AT&T	55.32
19235	8/25/2017	Blue Cross Blue Shield of Florida, Inc.	203.40
19236	8/25/2017	Blue Cross Blue Shield of Illinois	1,272.00
19237	8/25/2017	Blue Cross Medicare RX (PDP)	135.00
19238	8/25/2017	Blue Cross Medicare Rx (PDP)	163.70
19239	8/25/2017	Blue Cross Medicare Rx (PDP)	163.70
19240	8/25/2017	Blue Cross Medicare Rx (PDP)	163.70
19241	8/25/2017	Blue Cross MedicareRx (PDP)	179.00
19242	8/25/2017	Comcast	418.72
19243	8/25/2017	ComEd	1,639.73
19244	8/25/2017	Adam Egizio	593.00
19245	8/25/2017	Florida Blue	172.00
19246	8/25/2017	Healthcare Service Corp	31,712.67
19247	8/25/2017	DS Waters of America Hinckley Springs	84.36
19248	8/25/2017	Konica Minolta	285.86
19249	8/25/2017	MailFinance	221.19
19250	8/25/2017	Metropolitan Mayors Caucus	257.58
19251	8/25/2017	Muddy Paws Nursery	165.60
19252	8/25/2017	United Communications Systems Inc	685.87
19253	8/25/2017	Verizon Wireless	1,163.61
0	8/29/2017	Payroll Sweep	71,122.09
0	8/29/2017	ICMA	515.00
0	8/29/2017	IMRF	12,625.09
0	8/29/2017	Paycor	145.70
0	8/29/2017	Misc Vendors	1,570.14
0	8/30/2017	Misc Vendors	396.48
0	9/5/2017	Payroll Sweep	65,676.39
0	9/5/2017	ICMA	515.00
19254	9/5/2017	Air Gas USA, LLC	55.93
19255	9/5/2017	Austin Tyler Construction	10,592.00
19256	9/5/2017	Beglers Auto Repair	822.26
19257	9/5/2017	Brown's Building Maintenance, Inc.	2,352.00
19258	9/5/2017	Brownells, Inc.	294.74
19259	9/5/2017	Cintas Corporation	509.77
19260	9/5/2017	City of Wilmington	3,902.00
19261	9/5/2017	ComEd	154.75
19262	9/5/2017	D'Orazio Ford	711.24
19264	9/5/2017	Kimberley Donald	400.00
19265	9/5/2017	DTW Inc	1,546.25

19266	9/5/2017	Evans Lawn & Garden Inc	18.49
19267	9/5/2017	Fort Dearborn Life Insurance	346.49
19269	9/5/2017	GovTemps USA, LLC	8,694.00
19271	9/5/2017	Heritage FS, Inc.	804.81
19272	9/5/2017	Ileas	120.00
19273	9/5/2017	Illinois Public Risk Fund	12,724.00
19274	9/5/2017	Jcm Uniforms	367.28
19275	9/5/2017	Joliet Asphalt LLC	999.35
19276	9/5/2017	Keslin Engineering Inc	200.00
19277	9/5/2017	Konica Minolta	368.72
19278	9/5/2017	Mahoney Silverman & Cross LLC	5,112.25
19279	9/5/2017	William McCluskey	15.00
19280	9/5/2017	National Association of Town Watch	272.00
19281	9/5/2017	Office Depot	589.58
19282	9/5/2017	Orkin	1,629.62
19283	9/5/2017	Richard Quigley	19.25
19284	9/5/2017	Ray O Herron Inc	149.95
19285	9/5/2017	Rendels, Inc.	1,183.00
19286	9/5/2017	Schoppe Design Associates, Inc.	175.00
19287	9/5/2017	TA Operating, LLC	679.28
19288	9/5/2017	TransUnionsRisk&Alternative Data Solutions, Inc.	41.00
19289	9/5/2017	Trust 741	550.00
19290	9/5/2017	Will County Animal Control	150.00
TOTAL:			<u>248,851.91</u>

Fund	2	Water Operating M & R Fund	
9924	8/25/2017	ComEd	1,285.45
9925	8/25/2017	Healthcare Service Corp	6,832.21
9926	8/25/2017	Konica Minolta	94.57
9927	8/25/2017	MailFinance	257.79
9928	8/25/2017	United Communications Systems Inc	98.45
9929	8/25/2017	Verizon Wireless	250.72
9930	8/25/2017	Viking Chemical Company	6,026.20
0	8/29/2017	Payroll Sweep	14,486.08
0	8/29/2017	IMRF	3,114.93
0	8/29/2017	Misc Vendors	789.97
0	8/29/2017	Misc Bank Fees	615.66
0	9/5/2017	Payroll Sweep	17,380.63
9932	9/5/2017	Arro Laboratories Inc	57.00
9934	9/5/2017	Beglers Auto Repair	383.60
9935	9/5/2017	Clennon Electric Co Inc	234.25
9936	9/5/2017	Comcast	104.85
9937	9/5/2017	Fast Trac Automotive, Inc.	582.87
9938	9/5/2017	Fort Dearborn Life Insurance	87.50
9939	9/5/2017	Hach Company	841.79
9940	9/5/2017	Illinois Public Risk Fund	2,450.00
9941	9/5/2017	Jack Henry & Associates, Inc.	46.15

9942	9/5/2017	Layne Christensen Company	1,970.00
9943	9/5/2017	Menards-Joliet	102.88
9944	9/5/2017	Midwest Meter Inc	2,027.50
9947	9/5/2017	Office Depot	48.78
9948	9/5/2017	PDC Labs Inc	375.00
9949	9/5/2017	Walter Plume	15.74
9952	9/5/2017	Tri County Stockdale Co	102.50
TOTAL:			<u>60,663.07</u>

Fund	3	Sewer Capital Project Fund	
0	8/29/2017	Payroll Sweep	453.20
0	9/5/2017	Payroll Sweep	453.20
9950	9/5/2017	Strand Associates Inc	2,530.00
TOTAL:			<u>3,436.40</u>

Fund	4	Sewer Operating M & R Fund	
9924	8/25/2017	ComEd	419.28
9925	8/25/2017	Healthcare Service Corp	5,376.58
9926	8/25/2017	Konica Minolta	94.57
9927	8/25/2017	MailFinance	257.79
9928	8/25/2017	United Communications Systems Inc	160.40
9929	8/25/2017	Verizon Wireless	259.18
9931	8/25/2017	Waste Management Of Il SW	4,162.80
0	8/29/2017	Payroll Sweep	13,514.75
0	8/29/2017	IMRF	2,581.63
0	8/29/2017	Misc Vendors	1,348.09
0	8/29/2017	Misc Bank Fees	615.66
0	9/5/2017	Payroll Sweep	10,162.81
9933	9/5/2017	Badger Daylight Corp.	3,332.50
9935	9/5/2017	Clennon Electric Co Inc	795.00
9938	9/5/2017	Fort Dearborn Life Insurance	53.33
9940	9/5/2017	Illinois Public Risk Fund	1,770.00
9941	9/5/2017	Jack Henry & Associates, Inc.	46.15
9945	9/5/2017	Nestle Water North America	66.33
9946	9/5/2017	Nicor	104.49
9947	9/5/2017	Office Depot	400.90
9951	9/5/2017	Suburban Laboratories, Inc.	500.80
9953	9/5/2017	USA Blue Book	457.84
9954	9/5/2017	Vortex Technologies, Inc.	675.00
TOTAL:			<u>47,155.88</u>

Fund	5	DFC Federal Grant Fund	
0	8/16/2017	Better Business Planning Inc.	2,609.27
1378	8/16/2017	Justine Davis	30.95
1379	8/16/2017	Shaunti Feldhahn	500.00
1380	8/16/2017	G W Communications	292.50
1381	8/16/2017	Konica Minolta	320.22

1382	8/16/2017	Deborah Tomey	28.89
1383	8/17/2017	Cardmember Service	5,844.28
TOTAL:			<u>9,626.11</u>

Fund	7	ESDA Fund	
19242	8/25/2017	Comcast	64.90
19252	8/25/2017	United Communications Systems Inc	232.32
19253	8/25/2017	Verizon Wireless	163.37
0	8/29/2017	Payroll Sweep	2,250.00
19263	9/5/2017	Dive Rescue Inc International	210.44
19281	9/5/2017	Office Depot	65.98
TOTAL:			<u>2,987.01</u>

Fund	17	Water Capital Project Fund	
0	8/29/2017	Payroll Sweep	1,359.60
0	9/5/2017	Payroll Sweep	1,359.60
9944	9/5/2017	Midwest Meter Inc	31,053.29
TOTAL:			<u>33,772.49</u>

Fund	24	Capital Project Fund	
2040	8/22/2017	Austin Tyler Construction	474,372.99
TOTAL:			<u>474,372.99</u>
GRAND TOTAL:			<u><u>880,865.86</u></u>

Larry Hall

Kirby Hall

Steve Evans

John Persic, Jr.

Kevin Kirwin

Frank Studer

Lisa Butler

Fran Tutor

Approved: September 5, 2017

2017 Pledge Form

Company Name

City of Wilmington

Will County Center for Economic Development		
	Annual Pledge Amount	Anchor Mo/Billing Cycle
Year 2017	\$2,500	September/Annual
Total Pledge:	\$2,500	

Main Profile/Contact:
Mayor Roy Strong
Name
City of Wilmington
Company
1165 S. Water Street
Address
Wilmington, IL 60481
City, State and ZIP
815-476-2175
Phone
rstrong@wilmington-il.com
E-mail Address

Billing Override/Contact:
same
Name
Company
Billing Address
City, State and ZIP
Phone
E-mail Address

Signature:

Date: _____

Title: _____

Thank you for your investment!

The CED is a 501(c)(6) Nonprofit Corporation. In compliance with Federal law 10% of your CED investment dollars are not tax deductible. This percentage represents our best estimate of CED lobbying related expenses, as defined by law.



MEMO

Date: 8/28/17

To: Mayor and City Council

From: Colby Zemaitis, PE, CFM - City Engineer

Re: Wabash Street Storm Sewer Removal and Replacement Project

Attached please find the Pay Request # 1 (Final) for the Wabash Street Storm Sewer Removal and Replacement Project. Austin-Tyler Construction has completed the storm sewer removal and installation, reassembling the blocks around the neighbor's tree, restoring the gravel driveway and seeding the parkway.

I have met with Austin Tyler and agreed to the final quantities.

Upon review of the completed work, I recommend the City Council award payment to Austin Tyler.

Attachment



City of Wilmington
Wabash Street Storm Sewer Removal & Replacement
RFP

Pay Request # 1 (Final)

				Austin Tyler Construction, Inc. 23343 S. Ridge Road Elwood, IL 60421		Pay Request # 1 (Final)	
	<u>PAY ITEMS</u>	<u>UNIT</u>	<u>QUANTITY</u>	<u>PRICE</u>	<u>EXTENSION</u>	<u>QUANTITY</u>	<u>EXTENSION</u>
1	Earth Excavation	C.Y	83	\$20.00	\$1,660.00	83	\$1,660.00
2	15" PVC SDR-26	L.F.	45	\$90.00	\$4,050.00	42	\$3,780.00
3	Connect to Existing Structure	EACH	1	\$1,200.00	\$1,200.00	1	\$1,200.00
4	Remove Existing Pipe	L.F.	45	\$6.00	\$270.00	42	\$252.00
5	Trench Backfill (CA-7)	C.Y	45	\$50.00	\$2,250.00	45	\$2,250.00
6	Restoration (Seeding and Blanket)	S.F.	450	\$1.00	\$450.00	450	\$450.00
7	Mobilization	L.S.	1	\$1,000.00	\$1,000.00	1	\$1,000.00
					TOTAL	TOTAL	
					<i>\$10,880.00</i>	<i>\$10,592.00</i>	

Austin Tyler Construction, Inc
23343 S. Ridge Road
Elwood, IL 60421
Phone: (815) 726-1090
Fax: (815) 726-1171

INVOICE

INVOICE NO
1550

SOLD TO City of Wilmington
1165 S. Water Street
Wilmington, IL 60481

SHIP TO Wabash St. Storm Sewer R&R
Wabash Street

ACCOUNT NO	PO NUMBER	SHIP VIA	JOB NUMBER	TERMS	INVOICE DATE	PAGE
WILMIN			1726	Net 30	6/7/2017	1

ITEM NO	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
	1	Remove & replace storm sewer at 927 Wabash Street, Wilmington See attached detail of quantities per bid	10592.00	10,592.00*

* means item is non-taxable

TOTAL AMOUNT 10,592.00

EST. NO: 1
 PROJECT: Wilmington Walbash Storm Sewer R&R
 CITY SECTION NO.: CONTRACT NO.:
 FROM: June 2, 2017
 TO: June 6, 2017

PAYABLE TO AUSTIN TYLER CONST. INC.
 23343 SOUTH RIDGE RD.
 ELWOOD, IL 60421

ATC JOB # 1726

INVOICE: 1726-01 & Final

ITEM NO.	ITEM DESCRIPTION	QTY	UNITS	VALUE	ADDNTL QUANT	DEDUCT QUANT	QUANTITIES	UNIT PRICE	TOTAL
1	Earth Excavation	83	CY	\$ 1,660.00			83.000	\$ 20.00	\$ 1,660.00
2	15" PVC , SDR 26	45	LF	\$ 4,050.00			42.000	\$ 90.00	\$ 3,780.00
3	Connect to Existing Pipe	1	EA	\$ 1,200.00			1.000	\$ 1,200.00	\$ 1,200.00
4	Remove Existing Pipe	45	LF	\$ 270.00			42.000	\$ 6.00	\$ 252.00
5	Trench Bakfill (CA-7)	45	CY	\$ 2,250.00			45.000	\$ 50.00	\$ 2,250.00
6	Restoration (Seed / Blanket)	450	SF	\$ 450.00			450.000	\$ 1.00	\$ 450.00
7	Mobilization	1	LS	\$ 1,000.00			1.000	\$ 1,000.00	\$ 1,000.00
				\$ -					\$ -
				\$ -					\$ -
				\$ -					\$ -
VALUE OF AWARDED CONTRACT:				\$ 10,880.00	VALUE OF AWARDED WORK COMPLETE:				\$ 10,592.00
MISCELLANEOUS EXTRAS AND CREDITS:									
X1				\$ -					\$ -
X2				\$ -					\$ -
X3				\$ -					\$ -
X4				\$ -					\$ -
X5				\$ -					\$ -

CONTRACT AWARDED:	\$ 10,880.00	TOTAL VALUE OF COMPLETED WORK:	\$ 10,592.00
CHANGE ORDERS - ONE	\$ 288.00	RETAINAGE:	-
CURRENT CONTRACT:	\$ 11,168.00	BALANCE DUE ON COMPLETED WORK:	\$ 10,592.00
		TOTAL PREVIOUS PAYMENTS:	
		NET AMOUNT DUE THIS PAYMENT:	\$ 10,592.00

FIRST READING – 08/15/2017

SECOND READING – 09-05-2017

**AN ORDINANCE CREATING A SANITARY SEWER FATS, OILS, AND GREASES
(FOG) DISPOSAL ORDINANCE**

WHEREAS, there has been instances where the sanitary sewers of the City have been impacted by the accumulation of fats, oils, and greases from food service establishments to such an extent that public safety was nearly effected; and

WHEREAS, the Illinois Environmental Protection Act authorizes the City of Wilmington, as the owner of a treatment works, to establish a program to register or license the collection and transportation of grease trap sludge from grease traps within the City of Wilmington; and

WHEREAS, the Illinois Environmental Protection Act also authorizes the City of Wilmington to require a specific shipping paper for transport of grease from grease traps within the City; and

WHEREAS, it is necessary for the health and safety of the Citizens of the City of Wilmington that a program be established to monitor the timely cleaning and maintenance of grease traps within the City of Wilmington.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Wilmington as follows:

SECTION 1:

That Article 58 of the Wilmington Code of Ordinances be, and hereby is adopted, as follows:

SECTION 1. TITLE, AUTHORITY, AND PURPOSE

1.1 Title. This Ordinance shall be known and may be referred to as "City of Wilmington Sanitary Sewer Fats, Oils, and Greases (FOG) Ordinance".

1.2 Authority. This Ordinance is enacted pursuant to the powers and authorities granted to, and exercised by, the City of Wilmington pursuant to 65 ILCS 5/1-1-1, et seq. and 415 ILCS 5/22.30.

1.3 Purpose. The purpose of this Ordinance is to establish certain minimum reasonable rules and regulations for any food processing, food sales, or food service establishment or user connected to, or applying to connect to, the City sanitary sewer system regarding the collection and disposal of fats, oils, and greases in wastewater, not otherwise required to obtain and hold an Industrial Wastewater Discharge Permit from the U.S. Environmental Protection Agency and/or the Illinois Environmental Protection Agency. This Ordinance also establishes certain minimum reporting

requirements for waste haulers in the disposal of fats, oils, and greases wastes. Excessive fats, oils, and greases in wastewater can and does lead to sewer backups and overflows, creating a public health hazard.

Excessive fats, oils, and greases in wastewater can and does interfere with the wastewater treatment process at publicly-owned wastewater treatment facilities and plants, and pass-through can result in effluent discharges that violate NPDES permit water quality discharge standards.

The substantial investment of public funds in (a) sanitary sewer system(s) and wastewater treatment works and plant(s), designed to protect public health, and the continued and ongoing proper functioning of those public facilities, can and should be protected by reasonable rules and regulations relating to the use and maintenance of grease interceptors in order to aid in the prevention of sanitary sewer blockages and obstructions, and to prevent interference with the proper functioning of the wastewater treatment process, from contributions and accumulation of fats, oils and greases into the sewer systems owned by the City of Wilmington.

SECTION 2. ADMINISTRATION

2.1 General. The Superintendent shall enforce all of the provisions of this Ordinance, and shall act on any questions relating to the design or construction of grease recovery systems or devices, except as may otherwise be specifically provided by statute, or federal or state regulation(s). The Superintendent shall also act as follows:

2.2 Applications, Permits, and Licenses. The Superintendent shall receive applications and issue installation permits and discharge licenses, and collect fees therefore, in accordance with the approved fee schedule (see Appendix A hereto), for the siting and installation of, or the discharge(s) from, grease recovery systems or devices, for all food processing, food sales, and food service establishments as defined herein. The Superintendent shall also review building plans, review grease recovery system(s) design plans, inspect the premises for which such installation permit(s) or discharge license(s) have been issued, and enforce compliance with the provisions of this Ordinance.

2.3 Notices and Orders. The Superintendent shall issue all necessary notices or orders necessary to insure compliance with all Ordinance requirements. The Superintendent may revoke, by writing, any permit, license, or approval issued or held contrary to this Ordinance or based upon a false statement or misrepresentation in an application.

2.4 Authority to Enter Premises. The Superintendent, or his/her authorized agent(s) or representative(s), after identification, shall have the authority to enter any property at any reasonable time to inspect for sanitation purposes and compliance with the provisions of this Ordinance. The Superintendent shall conduct an annual inspection of each FOG producing facility, and such other inspection(s) as may be required. The Superintendent may also make any necessary test, measurement, or sampling to determine compliance with Ordinance requirements. No obstructions shall block the access to any grease trap.

2.5 Credentials. The Superintendent, and his/her authorized agent(s) or representative(s), shall carry proper credentials of their respective office for the purpose of inspecting any grease

recovery system or device, or carrying out any other duties or responsibilities, in the performance of his/her duties under this Ordinance.

SECTION 3. DEFINITIONS The following words, terms, and phrases are hereby defined and shall be interpreted as such throughout this Ordinance.

3.1 Active interior recovery device (AIRD). An active automatic separator and remover of grease, fats and oils from effluent or wastewater discharge that cleans itself of accumulated grease, fats and oils at least once every 24 hours, utilizing an electromechanical apparatus to accomplish removal.

3.2 Clean-out. A pipe that extends from the ground surface to the interior of the passive exterior device (PED), or other grease recovery system device, so as to allow access, maintenance, and inspection of the interior of the device.

3.3 Control manhole. A manhole structure, located downstream of a grease recovery system, designed and constructed to provide access to a sewer pipe or sewer main for sampling and metering commercial wastes discharged to a public sewer. For existing FOG producing facilities, where no control manhole exists or has been installed, the control manhole shall be at the nearest downstream manhole in the public sewer to the point at which the building sewer is connected.

3.4 City. The City of Wilmington, Illinois.

3.5 Superintendent. The Superintendent of the City of Wilmington Department of Water Reclamation, or his/her designated agent or representative.

3.6 Drainage Fixture Unit (DFU). A value used to determine the required drainage capacity from the fixtures and their service systems as defined in the Illinois Plumbing Code.

3.7 Effluent Tee-pipe. A Tee-shaped pipe extending from the ground surface below grade into the PED to a depth allowing recovery of water located under the layer of fats, oils, and/or greases to be discharged.

3.8 Exterior grease trap. A grease trap, located outside of the exterior walls of the building or structure, which contains baffles sufficient to allow a proper separation of grease from water.

3.9 FOG. Fats, Oils, and Greases.

3.10 FOG producing facility. A food processing, food sales, or food service establishment, as hereinafter defined.

3.11 Food. Any raw, cooked, or processed edible substance, ice, beverage or ingredient used or intended for use, or for sale, barter, or exchange, in whole or part for human consumption.

3.12 Food processing establishment. A commercial establishment in which food is manufactured or packaged for human consumption. The term does not include a food service establishment, retail food store, or commissary.

3.13 Food sales establishment. A retail and wholesale grocery store(s); retail seafood store(s); food processing plant(s); bakeries; confectionaries; fruit, nuts, and vegetable store(s), and places

of business; and, similar establishments, mobile or permanent, engaged in the sale of food primarily for consumption off premises.

3.14 Food service establishment. Any establishment for the preparation and serving of meals, lunches, short orders, sandwiches, frozen desserts or other edible products. The term includes: restaurants, coffee shops, cafeterias, short order cafes, luncheonettes, taverns, lunchrooms, places which manufacture retail sandwiches, soda fountains, institutional cafeterias, catering establishments, food vending vehicles and operations connected therewith, and similar facilities by whatever named called or by whomever operated.

3.15 Grease recovery system. A system of interceptors, separators, traps, or grease recovery devices, which prevents free floating grease, fats and oils from entering the sewage system by recovering and removing these substances from water.

3.16 Grease-laden waste. Effluent discharge that is produced from food processing, food preparation or other commercial source where grease, fats and oils enter automatic dishwasher pre-rinse station, sinks or other appurtenances.

3.17 Grease trap. An interceptor, separator, or recovery vehicle that prevents free-floating grease, fats and oil from entering the sewage disposal system. Also includes a passive interceptor whose rated flow exceeds 50 gallons per minute or minimum storage capacity of 500 gallons or more and which is located outside the building.

3.18 Hauler. A waste disposal firm, licensed by the Illinois Department of Agriculture, that hauls and disposes of fats, oils, and greases wastes as described in this Ordinance.

3.19 Manifest. A log or document record of the hauler name, address, and State license/permit number; and, the volume, date of removal and disposal destination of pumped materials or wastes from a grease trap or other interceptor device. (See, 415 ILCS 5/22.30(d) and (e)).

3.20 Newly constructed. Any new FOG producing facility that has not been issued a final Certificate of Occupancy by the City or municipal building official as of the effective date of this Ordinance.

3.21 Passive exterior device (PED). An oil/water separating container that requires pumping and is housed outside a building or structure. A passive interceptor with no moving parts with a rated flow of greater than 50 gallons per minute.

3.22 Passive interior device (PID). An oil/water separating container that requires normal manual cleaning, by pumping or bailing, and is housed inside a building or structure. A passive interceptor with no moving parts with a rated flow of 50 gallons per minute or less that serves as fixture trap and is located inside a building.

3.23 POTW. Publicly Owned Treatment Works. May sometimes be known or referred to as a sewage treatment plant or wastewater reclamation facility or plant.

3.24 Preferred Waste Hauler. A hauler that has the demonstrated capability to maintain required records, to discharge waste according to all applicable rules and regulations, and is fully licensed to haul FOG waste.

3.25 Pump-and-Return Method. The method of decanting or discharging of removed waste back into the grease recovery system from which waste was removed or to any other grease recovery system or sanitary sewer connection.

3.26 Remodeled. Any facility that requires a building permit to make planned changes to an existing or a new FOG producing facility.

3.27 Significant industrial user. Any FOG producing facility that requires an Industrial Wastewater Discharge Permit, issued by the local POTW pursuant to applicable federal and State laws and regulations.

3.28 Sludge. Any material or solids, either organic or inorganic, that has settled to the bottom of the grease trap.

3.29 Solids transfer/grease recovery device. An active automatic pretreatment device, which macerates coarse solids and separates/recovers free floating grease, fats and oils from effluent. The device cleans itself of accumulated grease, fats and oils at least once every 24 hours, utilizing electromechanical apparatus to accomplish recovery and removal.

3.30 Twenty Five Percent Rule (25% Rule). All grease traps and/or grease interceptors (GI) shall be cleaned based on the 25% Rule.

FOR EXAMPLE: If the total depth (TD) of the PED is 40 inches, the maximum allowable depth (d) of floatable grease and settled sludge equals 40 inches multiplied by 0.25 or $d=TD \times 0.25 = 10$ inches. Therefore, the maximum allowable depth of floatable grease and sludge of the vessel should not exceed ten (10) inches.

3.31 User. Any FOG producing facility, its owner(s) or operator(s), or their agent(s), that contribute to the City wastewater collection system.

SECTION 4. GENERAL REQUIREMENTS

4.1 Existing facilities. Every existing user shall have a grease recovery system. An existing user, serviced by a grease recovery system, that is non-compliant with the technical or design standards of this Ordinance, shall be permitted to continue discharging to the City wastewater collection system provided that the user's FOG discharge, as measured at the control manhole, does not exceed the City daily maximum discharge limit(s), as set forth in Appendix B, and is otherwise in compliance with the current City General Sewer Use Ordinance. The Superintendent may include conditions, restrictions, or performance standards on any existing user discharge license where that user is served by a non-compliant grease recovery system to minimize the risk of discharge(s) exceeding maximum pollutant discharge standards.

4.2 Newly constructed or remodeled facilities. Every newly constructed or remodeled food processing, food sales, and food service establishment(s) (FOG producing facilities) or user(s)

that discharge water or wastes to a City sanitary sewer or to a City wastewater reclamation facility shall be required to install, operate, clean and maintain a grease recovery system of appropriate size and design to achieve compliance with requirements of this Ordinance. Each FOG producing facility shall have a control manhole installed and located at a point downstream of the grease recovery system. No person shall construct or install a grease recovery system without the prior approval of the Superintendent and issuance of an installation permit. Such approval shall include both the approval of a plan for the proposed grease recovery system construction or installation, and permission to conduct the work required. Upon completion of the work, and approval by the Superintendent, a discharge license shall be issued to the user by the Superintendent. Each user facility shall hold a valid discharge license issued by the Superintendent.

4.3 All users. Each user shall register its grease recovery system with the Superintendent. Each user shall maintain and possess a valid discharge license issued by the Superintendent for each FOG producing facility. The discharge from each grease recovery system, as measured from the control manhole, shall not exceed the City maximum discharge limit(s) as set forth in Appendix B. Discharge license registration information shall include name, address, and telephone number(s) of owner(s) and on-site manager(s), if different; a scale sketch/drawing of the location of the grease recovery system on the FOG producing facility premises; location of the access manhole (and control manhole, if different); the components, design, and size/capacity of the grease recovery system; and such other information as may be applicable.

4.4 System Maintenance.

4.4.1 General. All grease recovery systems, both existing and new, shall be maintained in a safe and sanitary condition, and in good working order, so that any discharge therefrom, as measured from the control manhole, does not exceed the City daily maximum discharge limit(s).

4.4.2 Maintenance Responsibility. The owner(s), or the owner(s) and any designated agent(s) shall be responsible for the maintenance of the grease recovery system for a FOG producing facility at all times. All costs and expenses relating thereto shall be the responsibility of the owner(s).

4.4.3 Maintenance Requirements.

(a) All users shall maintain any grease recovery system so that the fats, oils, and grease discharge therefrom, as measured from/at the control manhole, does not exceed the City daily maximum discharge limit(s).

(b) All grease traps, and all other grease recovery systems, shall have all floating material removed at a minimum of 90 days. All grease traps, and all other grease recovery systems, shall be completely pumped out semi-annually, or when the contents of the trap exceed the 25% Rule. Semi-annual maintenance, and maintenance due to exceeding the 25% Rule, shall include the complete recovery of all contents, including floating materials, wastewater and bottom sludge and solids. The frequency of maintenance may be increased to comply with the City daily maximum discharge limit(s) or the manufacturer's recommendation. The

frequency of removal shall be as often as necessary to prevent overflows of fats, oils, and greases entering into the City wastewater collection system.

- (c) The Pump-and-Return Method of decanting or discharging of removed waste back into the grease recovery system is prohibited.
- (d) Any removal and hauling of fats, oils, and greases shall be performed by a waste disposal or rendering firm licensed by the State of Illinois.
- (e) If any grease recovery system discharge wastes fail to meet the City daily maximum limit(s), the Superintendent is authorized to demand or order the user to repair, replace, or upgrade its grease removal system, at the sole expense of user.

4.4.4 Maintenance Records. Each user, at each FOG producing facility, shall maintain an accurate and complete record of all cleaning(s) or maintenance of its FOG producing facility grease recovery system. The following records shall be kept on-site at the FOG producing facility.

- (a) Haulers. The hauler shall provide the user, at the time of service, a manifest conforming to all State statutes and regulations (see, 415 ILCS 5/22.30(e)), and the provisions of this Ordinance.
- (b) Manifest(s). The removal of grease recovery system contents shall be recorded on a manifest that identifies the pumping, hauling and disposing of the wastes.
- (c) Manifest Information. Each manifest shall contain the following information, and such other information as may be required by statute: (1) User information, including name, address, the volume or weight of waste pumped from each grease recovery system, and date and time of the pumping; (2) Hauler information, including company name, address, State license/permit number, and disposal/receiving facility location information; (3) Receiving facility information, including the facility name and address, date and time of receiving, and EPD number.
- (d) Manifest/Maintenance log. The owner(s) of each FOG producing facility shall maintain, and keep available on the premises, a continuous log of manifests (and other similar record(s)) regarding each cleaning or maintenance of the grease recovery system for the previous 24 months. The log shall be kept on the FOG producing facility premises in a location where the log is available for inspection or review by the Superintendent, or his/her designated agent(s) or representative(s).
- (e) Preferred Waste Hauler. The owner may employ a preferred waste hauler approved by the City. The preferred waste hauler would provide the City with the required manifest and maintenance information for the owner, which would allow the owner to be compliant with maintaining maintenance records.

SECTION 5. GREASE RECOVERY SYSTEMS - DESIGN AND PERFORMANCE STANDARDS

5.1 Where required. A registered grease recovery system(s) shall be operated and maintained, or installed, in each FOG producing facility that discharges into the City wastewater collection system. Each FOG producing facility shall have a control manhole.

5.2 Technology required. An approved grease recovery system shall consist of one or a combination of the following methods:

5.2.1 Passive technology that is an approved exterior grease trap. See attached Appendix C for an approved Grease Trap: Standard Detail 1000 Gallon.8

5.2.2 Active technology including:

- (a) An approved grease recovery device; or
- (b) An approved solids transfer/grease transfer device.

5.3 Prohibited discharge. Waste that does not contain grease, fats or oils and that otherwise does not require grease separation treatment shall not be discharged into the grease recovery system. Wastewater from dishwasher machines or wastewater that otherwise exceeds 150 degrees Fahrenheit shall not be introduced into any grease recovery device. Food-waste grinders shall not discharge into the building drainage system through a grease trap or grease recovery device.

5.4 High Temperature Dishwasher Discharge. Wastewater that exceeds 150 degrees Fahrenheit is prohibited from being discharged into the City wastewater collection system.

5.5 Dumpsters/dumpster pads. Dumpsters/dumpster pads may be allowed to connect to the wastewater collection system under the following conditions:

5.5.1 The dumpster/dumpster pad is covered and constructed to protect the drainage connection from storm water runoff; and

5.5.2 The drain is connected to an exterior grease trap of at least 1000 gallons, which will be maintained by the user in the method prescribed by this section for other exterior grease traps.

5.6 Passive exterior device (PED) requirements.

5.6.1 Each PED, or other grease recovery system device, design including size, type and location shall be reviewed and approved by the Superintendent in substantial conformity to a grease trap detail as follows:

- (a) Shall be sized and engineered based upon the anticipated load and/or conditions of actual use.
- (b) Shall be constructed of sound, durable material, not subject to excessive corrosion or decay, and shall be water and gas tight if PEDs are of precast or poured-in-place concrete.
- (c) Shall be traffic-worthy with accessibility to both the influent and effluent tee pipes.

- (d) Shall contain baffles sufficient to allow a proper separation of grease from water.
 - (e) Shall be a minimum of 500 gallons and a maximum of 3,000 gallons in size.
- Multiple PEDs, or other approved grease recovery devices, are allowed.

An example of approved PED detail for a 1000 gallon grease recovery system is provided in Appendix C.

5.7 Passive interior devices (PIDs). PID volume shall be credited towards the total PED capacity.

5.8 Sizing of PEDs.

5.8.1 All PEDs shall have a minimum capacity of 500 gallons and a maximum capacity of 3000 gallons. The design shall be in compliance with the following table, where the total number of Drainage Fixture Units determine the grease trap size:

Number of Drainage Trap Fixture Units (DFUs)	Minimum Grease Trap Size in Gallons
8	500
9-21	750
22-35	1000
36-90	1250
91-172	1500
173-216	2000
217-307	2500
308	3000

5.8.2 The inlet chamber of the vessel shall incorporate an open sanitary-tee, which extends equal to or greater than 12 inches below the water surface. The outlet chamber of the vessel shall incorporate an open sanitary-tee that extends two-thirds below the water surface. The sanitary-tees (both inlet and outlet) shall not be capped, but opened, to allow visual inspection of the waste stream.

5.9 Exemptions to Sizing PEDs. Food service establishments that serve 18 or fewer meals per day, or serve only continental breakfast, may be granted an exemption from the sizing requirements for PEDs listed in 5.8.

5.10 Active interior recovery device requirements. AIRDs may be allowed in lieu of PEDs or other approved grease recovery system devices in accordance with the following conditions:

5.10.1 The method of food preparation involves and/or creates little or no discharge of grease; or

5.10.2 A technically logistical reason exists as to why an exterior grease trap cannot be installed (i.e., conflicts with existing utilities, elevation disparities or location on a second floor).

5.10.3 The installation or use of all grease recovery devices must be approved by the Superintendent.

5.10.4 Grease recovery devices shall receive all grease-laden waste discharge from the major point sources. A floor drain shall not be considered a major point source.

5.10.5 Grease recovery devices shall be sized based upon the anticipated load and/or conditions of actual use and manufacturer's recommendation

SECTION 6. ALTERNATIVE METHODS AND TREATMENT AGENTS

6.1 Alternative technology/methods. Engineered alternative technology or methods may be permitted, provided the technology or method meets the minimum performance standards set forth by this Ordinance.

6.2 Biological or chemical treatment agents. The use of biological or chemical agents that dissolve grease to permit it to be discharged into the sanitary sewer is not permitted.

SECTION 7. PERMITS AND LICENSES, PROCEDURES, INSPECTIONS, AND FEES

7.1 Permits and Licenses ó General. Installation permits and discharge licenses issued under this Ordinance are not transferable.

7.1.1 Installation Permits. An installation permit shall be required for all newly constructed FOG producing facilities, all remodeled FOG producing facilities, and for the replacement of any existing grease recovery system. Repairs to a grease recovery system with a valid discharge license, issued by the Superintendent, do not require an installation permit. An installation permit shall be valid for a 365 day period following issuance.

7.1.2 Discharge Licenses. A discharge license, required for each FOG producing facility, shall be valid for a 5 year period following the date of issuance. Renewal of a discharge license shall be in accordance with a registration application provided by the Superintendent. Each user shall keep and maintain a valid, current discharge license issued by the Superintendent as one of the documents in the manifest/maintenance log required to be kept on the FOF producing facility premises.

7.2 Procedures

7.2.1 Applications. The Superintendent is authorized to prepare application forms as may be required for applications to obtain installation permits and discharge licenses, or renewals thereof. The Superintendent is authorized to establish any minimum submittal requirement(s) to accompany any such applications or renewals. Any refusal to issue a permit or license, where the applicant has submitted a complete permit or license application, shall be in writing and shall specify any and all reason(s) for non-issuance.

7.2.2 Authority to Revoke. Where the Superintendent finds that a permit holder or licensee is not in compliance with any provision(s) of this Ordinance or is in violation of any provision(s) of this Ordinance, following issuance of a Notice of Ordinance Violation and continued non-compliance or continuing violation(s) by the permit holder or licensee,

or its/their agent(s), the Superintendent may revoke such permit(s) or license. Any revocation of a permit or license by the Superintendent shall be in writing and shall specify any and all reason(s) for such revocation. Any construction work or wastewater discharge subject to, or covered by, a revoked permit shall immediately cease, and no construction or installation work or wastewater discharge shall occur or be allowed until such time as a new permit or license has been applied for, and all fees, charges and costs have been paid by the owner(s), permit holder or licensee, and the Superintendent has issued a new permit or license.

7.2.3 Appeals. The Superintendent is authorized to establish fair administrative rules of procedure that shall apply in all appeals to the Superintendent any decision to not issue a permit or license or to revoke a permit or license. Any such appeal may be filed only by the permit applicant or licensee, or person or entity that previously held the revoked permit or license. Any such appeals shall be filed with the Superintendent.

7.3 Inspections.

7.3.1 Annual Inspections. The Superintendent, or his/her designated agent(s) or representative(s), shall make or conduct an annual inspection, and such other or additional inspections as the Superintendent may deem necessary, of each FOG producing facility to evaluate and enforce compliance with the provisions of this Ordinance.

7.3.2 Newly constructed or remodeled FOG producing facilities, and grease recovery system replacement, inspections. The Superintendent, or his/her authorized agent(s) or representative(s), shall make or conduct those inspections deemed necessary by the Superintendent to assure compliance with installation permits issued. These inspections shall, at a minimum, consist of an initial or in-progress construction or installation site inspection, and a final inspection following completion of the permitted installation.

7.3.3 Follow-up Inspections. A user charged with a Notice of Ordinance Violation (NOV), issued by the Superintendent, shall be inspected at any time within thirty (30) days of the date of NOV issuance. Subsequent re-inspection(s) may occur at any time for as long as the user is non-compliant under the original NOV. The user shall be responsible for payment of a re-inspection fee for all re-inspections in accordance with the approved fee schedule, attached as Appendix A.

7.3.4 Demand Inspections. Any time a sanitary sewer overflow (SSO) or blockage occurs at or downstream of a FOG producing facility, a demand inspection shall be made or conducted by the Superintendent, or his/her designated agent(s) or representative(s). If the user or FOG producing facility is found to be in violation of any provision of this Ordinance, and that violation(s) caused or resulted in the SSO or blockage, the user shall be responsible for the payment of the demand inspection fee, as well as the labor, equipment, and material cost(s) to correct the SSO or blockage, in accordance with the approved fee schedule, attached as Appendix A.

7.4 Fees. The user shall be responsible for the payment of all fees for permits, licenses, and inspections, and for all other charges as may be imposed by this Ordinance, in accordance with the current City Council approved fee schedule, attached hereto as Appendix A.

SECTION 8. EMERGENCIES

8.1 Emergencies ó Whenever an emergency exists, which requires immediate action to protect public health or safety, or public or private property from damage or destruction, the Superintendent may, without any administrative notice or procedure, issue an order or seek an injunction to require that such action be taken as may be deemed necessary to meet the emergency. Notwithstanding any other provision of this Ordinance, such order or injunction shall be effective immediately.

SECTION 9. FINES, ENFORCEMENT - PENALTIES / REMEDIES

9.1 Enforcement Officer ó All sections of this ordinance may be enforced by the Superintendent of the City of Wilmington Public Works Department, Superintendent of the City of Wilmington Water Reclamation Department, or the designee of any of the above.

9.2 Fines ó Any person or user who violates any provision or section of this Ordinance shall be subject to a fine as authorized by the City of Wilmington Ordinances or by statute of the State of Illinois. Each violation of a provision or section of this Ordinance shall be a separate offense and subject to a separate fine. Each day that a violation exists or continues shall be considered a separate offense. Any fine or fines for these separate offenses shall be assessed in accordance with applicable ordinances or State statute.

9.3 Warning of Ordinance Violation ó The Enforcement Officer, as defined in section 9.1, shall have the authority to issue a Warning of Ordinance Violation when an individual has been found to be in violation of any Section of this Ordinance. The Warning shall, at a minimum, identify the violation for which it is being issued, shall include the address in which the violation has occurred, shall require the violator to cease the violation(s) or abate the violation(s) within a reasonable time for the performance of any act it requires, and shall state that a Notice of Ordinance Violation may be issued if the Warning is not adhered to as specified.

9.4 Notice of Ordinance Violation ó If an individual has previously been issued a Warning of Ordinance Violation and the individual fails to abate the violation by the date specified in the Warning, the Enforcement Officer shall have authority to issue a Notice of Ordinance Violation. If Administrative Adjudication is found to be the appropriate remedy to resolve the violation, the Notice must be served in accordance with and shall contain all information specified and required in the City of Wilmington Adjudication Ordinance. Prior to the hearing date documented on the Notice of Ordinance Violation, the Respondent may elect to abate or cease the violation for which the Notice of Ordinance Violation was issued, pay the fine listed on the Notice of Ordinance Violation, and not participate in the hearing.

9.5 Injunctive Relief ó The Superintendent may, at his or her sole discretion, take any available legal action necessary to prevent or to remedy any violation, including but not limited to

appropriate equitable or injunctive relief or discontinuation of wastewater treatment service to the FOG producing facility.

9.6 Service Charges ó In addition to Section 9.2 above, any sewer or manhole overflow, or sewer back-up, resulting from (a) violation(s) of any provision or section of this Ordinance, or an inadequately operating grease recovery system, or lack of an approved grease recovery system, shall result in the imposition of a service charge to the responsible owner(s) or user(s). The service charge shall include the cost(s) of cleaning up the overflow or back-up (at cost or at the rates as established in the then current City fee schedule in Appendix A hereto), and the cost(s) of cleaning the blockage out of the immediately adjacent City wastewater collection system. Imposition of (a) service charge(s) under this Section 9.6, shall not preclude other enforcement action(s). In addition, the responsible person or user shall be responsible for payment of any fine or penalty levied by the Illinois Environmental Protection Agency against the City as a result of any overflow or blockage in the City wastewater collection system or any NPDES permit discharge violation attributable to the person or user that violates any provision or section of this Ordinance, or has an inadequately operating grease recovery system, or lacks an approved grease recovery system.

SECTION 10. OTHER

10.1 Separability. The provisions of this Ordinance shall be deemed separable and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

10.2 Other law. This Ordinance is not intended to repeal or replace any existing statute, regulation, ordinance or law which may have been adopted prior to the effective date of this Ordinance. The provisions of this Ordinance shall be held to be the minimum requirements for the promotion and protection of the public health, safety, and welfare. Whenever a provision of this Ordinance and any other law or regulation overlap or are contradictory, the more stringent shall prevail. Compliance with this Ordinance does not release applicant, owner, or user from compliance with the requirements of any other applicable federal, State, or local law or regulation.

APPENDIX A

The following schedule of fees shall apply for the City of Wilmington Fats, Oils, and Greases (FOG) Disposal Ordinance, effective September 5, 2017.

Discharge license (5 years term) í í í í í í í í í í	\$100.00
Installation Permit í í í í í í í í í í í í í í í .	\$100.00
Construction (in progress) inspection í í í í í í í ...	\$ 50.00
Construction, final approval inspection í í í í .í í ...	\$ 50.00
Annual inspection í í í í í í í í í í í í í í í .	No charge
Follow-up inspection(s), after NOV issued í í í í í ..	\$ 500.00
Demand inspection fee í í í í í í í í í í í í í .	\$ 500.00
Service charge fee ó for sewer blockage(s) or SSO	
Labor/hr., each LCPW employeeí í í í í	\$ 60.00/hour
Equipment/hr. í í í í í í í í í í í í í .	\$ 100/hour
Materials í í í í í í í í í í í í í í í .	Actual cost
Outside (independent) contractors í í í í í .	Actual cost

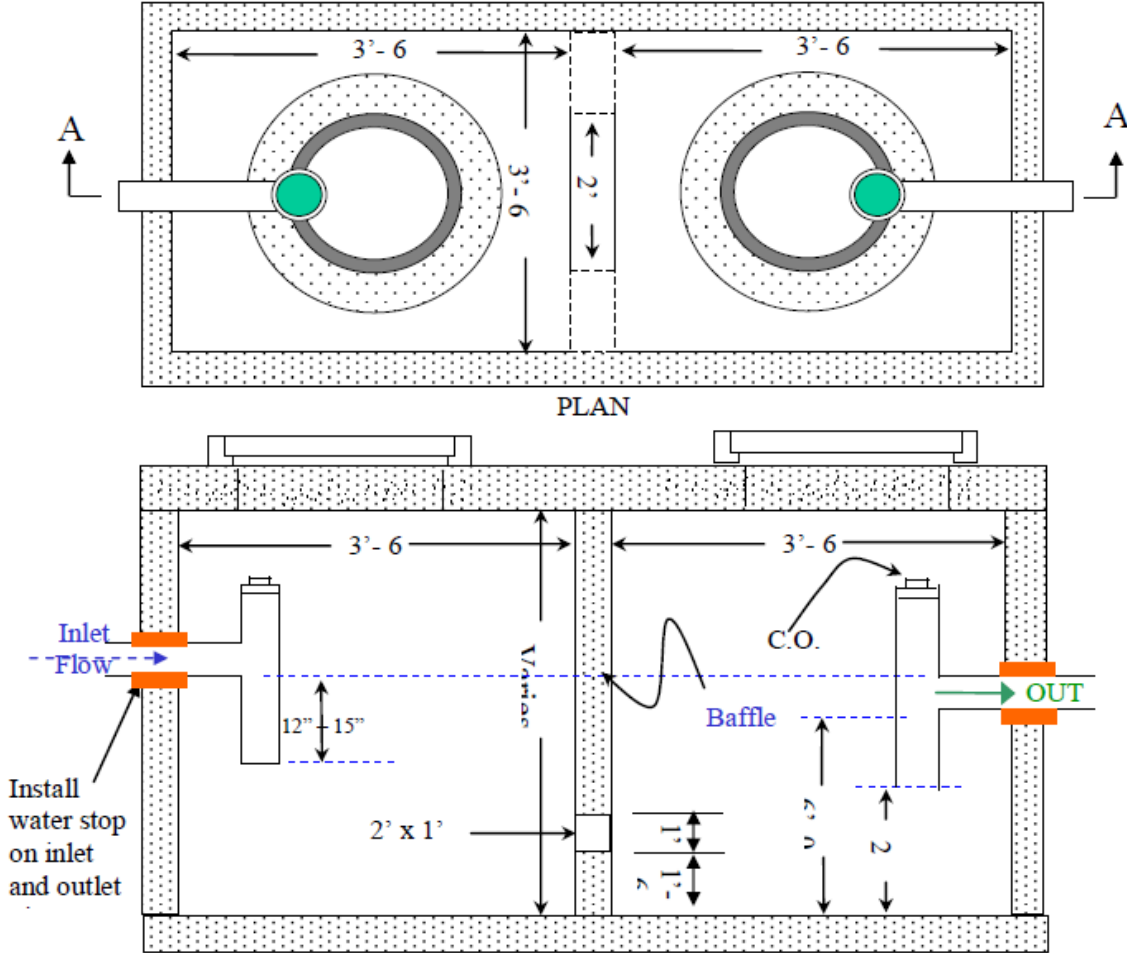
APPENDIX B

City of Wilmington wastewater maximum discharge limit(s):

Fats, Oils, and Greases í í í í í í í ..í .. 100mg/liter
pHí í í í í í í í í í í í í í í í í í í í í 5.5 to 9.5
Temperatureí í í does not exceed 150 degrees Fahrenheit

APPENDIX C

Grease Trap: Standard Detail 1000 Gallon



Neenah R-1772 Frames & Seal Tight Lids with recessed pick hole. Frames shall be embedded in mortar and placed in the center of the trap. Size: Minimum 1000 gallon capacity shall be 1000 gallon holding capacity Interior minimum Length of each compartment 42" x Interior minimum Width 42" x 6 ft Deep. Depth shall be measured from the bottom of the outlet pipe to bottom of grease trap. Location: Outside and easily accessible for cleaning and inspection.

Interior piping and Tee's shall be PVC SDR 26 or thicker.

Baffle runs from floor to ceiling with a 1ft high x 2ft wide slot placed in the center of the baffle located 18 inches above the floor. Baffle may be constructed out of concrete, fiberglass or plastic

provided it is suitable for continuous submersion. Manufacture is responsible for structural adequacy of the grease trap for each application.

SECTION 2: SEVERABILITY

If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: EFFECTIVE DATE

This Ordinance shall be in full force and effect upon its passage and approval and publication in the manner required by law.

PASSED this ____ day of ____, 2017 with ____ members voting aye, ____ members voting nay, the Mayor voting ____, with ____ members abstaining or passing and said vote being:

John Persic, Jr.	_____	Kevin Kirwin	_____
Larry Hall	_____	Kirby Hall	_____
Fran Tutor	_____	Lisa Butler	_____
Steve Evans	_____	Frank Studer	_____

Approved this ____ day of ____, 2017

Roy Strong, Mayor

Attest:

Joie Ziller, Deputy City Clerk



City of Wilmington
Department of Water Reclamation
 Darin Fowler
 Superintendent

601 E. Kankakee River Drive
 Wilmington, IL 60481
 Phone: 815-476-5663
 Fax: 815-476-3107

FATS, OILS & GREASE (FOG)
GREASE TRAP SERVICE REPORT

License Number _____

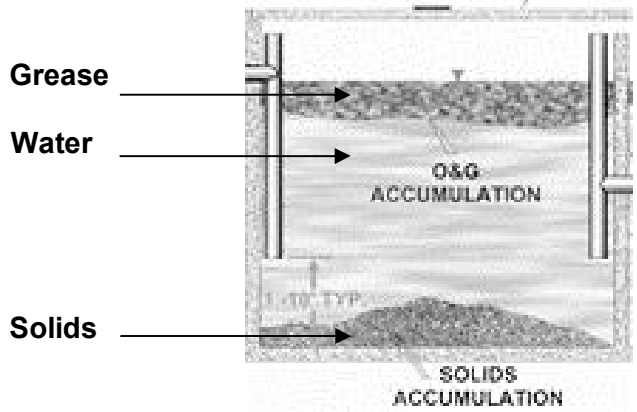
1. Facility Name: _____

Address: _____

City: _____ State: _____ Zip: _____

2. Haulers Manifest No. _____

3. Trap Measurements (25% Rule)



$$\begin{array}{r} \boxed{} + \boxed{} = \boxed{} \quad (M) \\ \text{Depth of Grease} \quad \text{Depth of Solids} \quad \text{Total} \\ \boxed{} \times \boxed{0.25} = \boxed{} \quad (P) \\ \text{Depth of Trap} \quad \text{25\%} \end{array}$$

If M is greater than P. Trap must be pumped out.

4. Service Method:
- Full Complete Pump Out
 - Skimmed removing all surface grease

5. Gallons Removed and Transported: _____

6. Grease Trap Condition:
- Fully Functional
 - In Need of Repair If checked use reverse side to provide details.

7. Additional Comments: If checked use reverse side to provide details.

8. **Certification:** I hereby certify that all information provided herein is true and correct to the best of my knowledge and belief, and that the interceptor servicing this establishment is cleaned of residual fats, oils, grease and other solid materials.

Waste Hauling Company Name _____

Signature of Person Performing Maintenance _____

Date of Service _____

Complete this form & mail to the above listed address within 72 hours of completion of service. Failure to comply with FOG requirements may result in unannounced follow-up inspection of the facility and inspection fees as appropriate.

ORDINANCE NO.
First Reading – August 15, 2017
Second Reading – September 5, 2017

**AN ORDINANCE AMENDING PROVISIONS OF CHAPTER 112.06,
CLASSIFICATION OF LICENSES OF THE MUNICIPAL CODE OF ORDINANCES**

WHEREAS, the City has enacted provisions restricting and regulating the sale of alcoholic liquors to protect the health, safety, and welfare of the inhabitants of the city and to affect temperance in the consumption of alcoholic liquors; and

WHEREAS, after due consideration, it is in the best interests of the City of Wilmington and its citizens that said provision of Chapter 112 of the Code of Ordinances be amended to allow for Class B licensees to have limited consumption on premises

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILMINGTON, WILL COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1:

That 112.06 of Chapter 112 of the Municipal Code of Ordinances are amended to read as follows:

(2)

(a) Class B licenses shall authorize the wholesale and retail sale on the specified premises of alcoholic liquor with on premises consumption dispensed in glasses which can hold no more than 8 oz.; the total of 16 oz. per person on the specified premises where sold. The annual fee for the license shall be \$800 payable in two semiannual installments of \$400 each; the installments shall be due on May 1 and November 1 of each year. No sale of alcoholic liquor shall be permitted in a drive-up or drive-thru or other similar facility.

SECTION 2: SEVERABILITY

If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: REPEALER

All ordinances or parts of ordinances conflicting with any provisions of this ordinance are hereby repealed.

SECTION 5: EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 19th day of September, 2017 with _____ members voting aye, _____ members voting nay, the Mayor voting _____, with _____ members abstaining or passing and said vote being:

John Persic, Jr.	_____	Kevin Kirwin	_____
Larry Hall	_____	Kirby Hall	_____
Fran Tutor	_____	Lisa Butler	_____
Steve Evans	_____	Frank Studer	_____

Approved this 19th day of September, 2017

Roy Strong, Mayor

Attest:

Joie Ziller, Deputy City Clerk



MEMORANDUM

TO: Roy Strong, Mayor
Alderman Larry Hall
Alderman John Persic
Alderman Frank Studer
Alderman Fran Tudor

Alderman Steve Evans
Alderman Kevin Kirwin
Alderman Kirby Hall
Alderman Lisa Butler
City Attorney George Mahoney

FR: Frank Koehler, Interim City Administrator

DT: Thursday, August 31st, 2017

RE: **ADMINISTRATOR'S REPORT**

KANKAKEE RIVER WATER TRAIL

Efforts are on-going for the creation of an organization that will serve as an Umbrella Agency to promote awareness-advocacy-safety along the Kankakee River, and to promote its designation as a National River Water Trail. The next meeting of the group is scheduled for Thursday, September 14th, at 7 PM at Camp Shaw, Route 102 and 6000 W. Road, Manteno/Kankakee County. All are invited to attend. It is anticipated that by-laws will be adopted, and a Board of Directors elected.

In the meantime, work is being coordinated with IDOT for the posting of signs at roadway river crossings promoting the River's designation. There are approximately a dozen river crossings between Momence and Wilmington, including three in the Wilmington area (Will/Grundy County Road, I-57 south of N. River Road, and Route 53).

I would like to extend thank you's to representatives from Congressman Robin Kelly's office and Congressman Adam Kinzinger's office for their help in this matter.

I have been in discussions with the Heritage Corridor Convention and Visitor's Bureau about efforts to promote awareness of the Kankakee River. On Thursday, August 31st, I will be meeting with representatives from the Kankakee County Convention and Visitor's Bureau to talk about similar initiatives east of Wilmington.

WILMINGTON ROTARY

The Wilmington Rotary is moving forward with plans to develop an accessible/inclusive playground in Memorial Park. A community meeting was held on Tuesday evening, August 29th to formally announce the initiative.

COMMUNITY FOUNDATION

As part of the Rotary Club's effort, discussions have been taking place with the Community Foundation of Will County to perhaps partner with Rotary in the processing of donations towards the Rotary park initiative. This partnership could facilitate other community based improvements within the Wilmington area.

ICSC

On Thursday, August 17th, I attended a meeting of the ICSC to talk about new retail strategies in economic development. Presentations were made by municipal consultants on downtown funding programs (TIF, Enterprise Zones, and Business Districts), developers as to current trends in renovating vacant facilities, and technology companies on new social media techniques to attract customers to shopping areas. On Wednesday and Thursday, September 27th and 28th, ICSC will be hosting its annual Deal Making event in Chicago which provides for networking and meeting opportunities for retailers and municipalities in the Metropolitan area. Upwards of 700 people normally attend this event.

SYNEGRO

On Friday, August 18th, a meeting was held at the City's Water Facility with representatives of SYNEGRO on their proposal to assist in the removal of waste.

ITEP GRANT

Now that the State has a new budget, a new round of ITEP Grants have been announced. On Tuesday, August 22nd, I met with Colby Zemaitis to review the grant protocol and determine if there are any projects that might be of assistance to the City of Wilmington. Colby will be following up on this.

WILL COUNTY CED

Also on Tuesday, August 22nd, the Mayor and I met with John Grueling from the Will County CED to talk about the Center's Freight Mobility Study and the study's implications for Wilmington.

TOPPING OUT CEREMONY

On Wednesday, August 23rd, I attended the topping out ceremony for Project Charlie in the Ridgeport Logistics Park.

WILL COUNTY MANAGER'S ASSOCIATION

On Thursday, August 24, I attended the monthly meeting of the Will County Manager's Association.

ON GOING MEETINGS

Weekly phone meetings continue to take place on Friday's concerning finalization of the **Buck Ditch** easements. Bi-weekly meetings are held at the construction trailer in **Ridgeport Logistics Park** to discuss on-going development and construction activities within the Park.

PLANNING COMMISSION MEETING

A meeting of the Wilmington Planning Commission is scheduled for Thursday evening next week, 5 PM September 7th, at the Wilmington City Hall, to consider a request from Ridgeport for the annexation and zoning of additional acreage in the vicinity of the Logistics Park.

LABOR DAY

I will be out of the office this Friday, September 1st. Also City hall offices will be closed on Monday, September 4th in observance of Labor Day. Wishing everyone a safe and enjoyable Labor Day weekend.

Should you have any questions on these or other items, please do not hesitate to call.

Thank you.

FJK/