

**Minutes of the Regular Meeting of the  
Wilmington City Council  
Wilmington City Hall  
1165 South Water Street  
Tuesday, September 5, 2017**

**Call to Order**

The Regular Meeting of the Wilmington City Council on September 5, 2017 was called to order at 7:00 p.m. by Temporary Chairman Larry Hall in the Council Chambers of the Wilmington City Hall.

**Roll Call**

Upon Roll Call by the Clerk the following members of the corporate authorities answered "Here" or "Present":

**Aldermen Present** Persic, L. Hall, Tutor, Kirwin, Evans, Butler, Studer and K. Hall

**Quorum**

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

**Other Officials in Attendance**

Also in attendance was the Deputy City Clerk Joie Ziller, City Accountant Kim Doglio, Attorney George Mahoney, Attorney Bryan Wellner

**Elect Alderman Larry Hall as Temporary Chairman**

Alderman Kirwin made a motion and Alderman Studer seconded to elect Alderman Larry Hall as Temporary Chairman for the September 5, 2017 City Council meeting

Upon roll call, the vote was:

**AYES:** 7 Aldermen Studer, Persic, K. Hall, Tutor, Butler, Kirwin, Evans

**NAYS:** 0

The motion carried.

**Approval of Minutes**

Alderman Tutor made a motion and Alderman Evans seconded to approve the August 15, 2017 Regular City Council meeting minutes and have them placed on file

Upon roll call, the vote was:

**AYES:** 7 Aldermen Persic, Tutor, Butler, Kirwin, Evans

**NAYS:** 0

**PASS:** 2 Aldermen Studer, K. Hall

The motion carried.

**Mayor' Report**

Temporary Chairman Larry Hall requested a moment of silence for Sue Jeffries. Ms. Jeffries passed away on September 3, 2017. Ms. Jeffries served as City Treasurer for a number of years.

**Citizen Comments**

None

**Planning & Zoning Commission**

Alderman Persic made a motion and Alderman Evans seconded to approve Resolution No. 2017-06, A Resolution Authorizing a Variance to Allow for Placement of Fence Within a Required Front Yard for Property Located at 504 Van Buren Street, Wilmington, IL

*Discussion:* Attorney Mahoney informed the Council that according to the City's code of ordinances (150.18) this should be an ordinance rather than resolution; therefore the following action was taken

Alderman Persic made a motion and Alderman K. Hall seconded to approve Ordinance No. 17-09-05-03, An Ordinance Authorizing a Variance to Allow for Placement of Fence Within a Required Front Yard for Property Located at 504 Van Buren Street, Wilmington, IL

Upon roll call, the vote was:

**AYES:**     7 Aldermen Studer, Persic, K. Hall, Tutor, Butler, Kirwin, Evans

**NAYS:**     0

The motion carried.

The next meeting is scheduled for Thursday, September 7, 2017 at 5:00 p.m.

**Committee Reports**

**Buildings, Grounds, Parks, Health & Safety Committee**

The next scheduled meeting is Wednesday, September 13, 2017 at 5:30 p.m.

**Water, Sewer, Streets and Alleys Committee**

The next scheduled meeting is Wednesday, September 13, 2017 at 6:00 p.m.

**Police & ESDA Committee**

Alderman Studer made a motion and Alderman Tutor seconded to approve to promote an officer to the rank of sergeant in the City of Wilmington Police Department after due diligence and testing completed by the Wilmington Police Commission

Upon roll call, the vote was:

**AYES:**     7 Aldermen Studer, Persic, K. Hall, Tutor, Butler, Kirwin, Evans

**NAYS:**     0

The motion carried.

*APPROVED on 09/19/2017*

Alderman Studer made a motion and Alderman Butler seconded to approve Ordinance No. 17-09-05-01 ó An Ordinance Authorizing a Stop Sign to be Installed Controlling Southbound Joliet Street at Laurel Street

Upon roll call, the vote was:

**AYES:**     7 Aldermen Studer, Persic, K. Hall, Tutor, Butler, Kirwin, Evans

**NAYS:**     0

The motion carried.

Alderman Studer made a motion and Alderman Kirwin seconded to approve Ordinance No. 17-09-05-02 ó An Ordinance Authorizing a No Parking Sign at and Proximate to 309 Kankakee River Drive

Upon roll call, the vote was:

**AYES:**     7 Aldermen Studer, Persic, K. Hall, Tutor, Butler, Kirwin, Evans

**NAYS:**     0

The motion carried.

The next scheduled meeting is Tuesday, October 10, 2017 at 5:30 p.m.

**Finance, Administration & Land Acquisition Committee**

Alderman Tutor made a motion and Alderman Evans seconded to approve the Accounts Payable dated September 5, 2017 in the amount of \$880,865.86 as presented by the City Accountant

Upon roll call, the vote was:

**AYES:**     7 Aldermen Studer, Persic, K. Hall, Tutor, Butler, Kirwin, Evans

**NAYS:**     0

The motion carried.

Alderman Tutor made a motion and Alderman Persic seconded to approve the Will County Center for Economic Development Annual Pledge for 2017 on the amount of \$2,500

Upon roll call, the vote was:

**AYES:**     7 Aldermen Studer, Persic, K. Hall, Tutor, Butler, Kirwin, Evans

**NAYS:**     0

The motion carried.

Alderman Tutor made a motion and Alderman Studer seconded to approve Pay Request #1 (Final) in the amount of \$10,592 payable to Austin-Tyler Construction, Inc. for the Wabash Street Storm Sewer Removal and Replacement Project as recommended by City Engineer Zemaitis

Upon roll call, the vote was:

**AYES:**     7 Aldermen Studer, Persic, K. Hall, Tutor, Butler, Kirwin, Evans

**NAYS:**     0

The motion carried.

*APPROVED on 09/19/2017*

Alderman Tutor made a motion and Alderman Studer seconded to approve Resolution No. 2017-06 ó A Resolution Authorizing Our Legal Representative to File a Request to Intervene on Our Behalf on the Real Property Assessment Appeal for 555 W. Kahler Road, Wilmington, IL

*Discussion:* The Council expressed their interest for the City Attorney to handle this matter in the best interest of the City. Chief Arnold stated that during the Council discussion he contacted the School District's Attorney (Scott Nemanich) and they have already sent their request to intervene. Attorney Mahoney concluded that no further action on the City's behalf is required.

The next scheduled meeting is Tuesday, September 19, 2017 at 6:00 p.m.

**Ordinance & License Committee**

*Co-Chairs – Kirby Hall & Lisa Butler*

Alderman Butler announced the second reading of An Ordinance Creating a Sanitary Sewer, Fats Oils and Greases (FOG) Disposal.

The Council agreed to table the second reading of An Ordinance Amending Provisions of Chapter 112.06, Classification of Licenses of the Municipal Code of Ordinances. This ordinance will be discussed at the September 12, 2017 Committee meeting.

The next scheduled meeting is Tuesday, September 12, 2017 at 5:30 p.m.

**Personnel & Collective Bargaining Committee**

*Co-Chairs – Larry Hall & John Persic Jr.*

Nothing at this time

**Interim City Administrator's Report**

Interim City Administrator Koehler's report is attached to these minutes for future reference.

**Attorney's Report**

Attorney Mahoney had nothing to report.

**Adjournment**

Motion to adjourn the meeting made by Alderman Tutor and seconded by Alderman K. Hall. Upon voice vote, the motion carried. The Regular Meeting of the City of Wilmington City Council held on September 5, 2017 adjourned at 7:30 p.m.

Respectfully submitted,



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Joie Ziller, Deputy City Clerk



# MEMORANDUM

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TO: Roy Strong, Mayor  
Alderman Larry Hall  
Alderman John Persic  
Alderman Frank Studer  
Alderman Fran Tudor

Alderman Steve Evans  
Alderman Kevin Kirwin  
Alderman Kirby Hall  
Alderman Lisa Butler  
City Attorney George Mahoney

FR: Frank Koehler, Interim City Administrator

DT: Thursday, August 31<sup>st</sup>, 2017

RE: **ADMINISTRATOR'S REPORT**

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## **KANKAKEE RIVER WATER TRAIL**

Efforts are on-going for the creation of an organization that will serve as an Umbrella Agency to promote awareness-advocacy-safety along the Kankakee River, and to promote its designation as a National River Water Trail. The next meeting of the group is scheduled for Thursday, September 14<sup>th</sup>, at 7 PM at Camp Shaw, Route 102 and 6000 W. Road, Manteno/Kankakee County. All are invited to attend. It is anticipated that by-laws will be adopted, and a Board of Directors elected.

In the meantime, work is being coordinated with IDOT for the posting of signs at roadway river crossings promoting the River's designation. There are approximately a dozen river crossings between Momence and Wilmington, including three in the Wilmington area (Will/Grundy County Road, I-57 south of N. River Road, and Route 53).

I would like to extend thank you's to representatives from Congressman Robin Kelly's office and Congressman Adam Kinzinger's office for their help in this matter.

I have been in discussions with the Heritage Corridor Convention and Visitor's Bureau about efforts to promote awareness of the Kankakee River. On Thursday, August 31<sup>st</sup>, I will be meeting with representatives from the Kankakee County Convention and Visitor's Bureau to talk about similar initiatives east of Wilmington.

## **WILMINGTON ROTARY**

The Wilmington Rotary is moving forward with plans to develop an accessible/inclusive playground in Memorial Park. A community meeting was held on Tuesday evening, August 29<sup>th</sup> to formally announce the initiative.

## **COMMUNITY FOUNDATION**

As part of the Rotary Club's effort, discussions have been taking place with the Community Foundation of Will County to perhaps partner with Rotary in the processing of donations towards the Rotary park initiative. This partnership could facilitate other community based improvements within the Wilmington area.

## **ICSC**

On Thursday, August 17<sup>th</sup>, I attended a meeting of the ICSC to talk about new retail strategies in economic development. Presentations were made by municipal consultants on downtown funding programs (TIF, Enterprise Zones, and Business Districts), developers as to current trends in renovating vacant facilities, and technology companies on new social media techniques to attract customers to shopping areas. On Wednesday and Thursday, September 27<sup>th</sup> and 28<sup>th</sup>, ICSC will be hosting its annual Deal Making event in Chicago which provides for networking and meeting opportunities for retailers and municipalities in the Metropolitan area. Upwards of 700 people normally attend this event.

## **SYNEGRO**

On Friday, August 18<sup>th</sup>, a meeting was held at the City's Water Facility with representatives of SYNEGRO on their proposal to assist in the removal of waste.

## **ITEP GRANT**

Now that the State has a new budget, a new round of ITEP Grants have been announced. On Tuesday, August 22<sup>nd</sup>, I met with Colby Zemaitis to review the grant protocol and determine if there are any projects that might be of assistance to the City of Wilmington. Colby will be following up on this.

## **WILL COUNTY CED**

Also on Tuesday, August 22<sup>nd</sup>, the Mayor and I met with John Grueling from the Will County CED to talk about the Center's Freight Mobility Study and the study's implications for Wilmington.

## **TOPPING OUT CEREMONY**

On Wednesday, August 23<sup>rd</sup>, I attended the topping out ceremony for Project Charlie in the Ridgeport Logistics Park.

## **WILL COUNTY MANAGER'S ASSOCIATION**

On Thursday, August 24, I attended the monthly meeting of the Will County Manager's Association.

## **ON GOING MEETINGS**

Weekly phone meetings continue to take place on Friday's concerning finalization of the **Buck Ditch** easements. Bi-weekly meetings are held at the construction trailer in **Ridgeport Logistics Park** to discuss on-going development and construction activities within the Park.

## **PLANNING COMMISSION MEETING**

A meeting of the Wilmington Planning Commission is scheduled for Thursday evening next week, 5 PM September 7<sup>th</sup>, at the Wilmington City Hall, to consider a request from Ridgeport for the annexation and zoning of additional acreage in the vicinity of the Logistics Park.

## **LABOR DAY**

I will be out of the office this Friday, September 1<sup>st</sup>. Also City hall offices will be closed on Monday, September 4<sup>th</sup> in observance of Labor Day. Wishing everyone a safe and enjoyable Labor Day weekend.

Should you have any questions on these or other items, please do not hesitate to call.

Thank you.

FJK/