

**MINUTES OF THE REGULAR MEETING OF THE WILMINGTON CITY COUNCIL  
NOVEMBER 21, 2023**

MAYOR BEN DIETZ CALLED TO ORDER THE REGULAR MEETING OF THE WILMINGTON CITY COUNCIL AT 7:00 P.M.

**ROLL CALL**

After the pledge of allegiance, the following answered to Roll Call: Alderpersons Kevin Kirwin, Ryan Jeffries, Dennis Vice, Ryan Knight, Jonathan Mietzner, Thomas Smith, and Todd Holmes. Absent Leslie Allred. The number present constitutes a quorum.

Also present: City Administrator Jeannine Smith, Finance Director Nancy Gross, Public Works Director James Gretencord, Chief of Police Adam Zink, City Attorney Bryan Wellner, and Deputy City Clerk Joie Ziller.

**CITIZENS COMMENT**

No comments were made.

**CONSENT AGENDA**

Before the motion was made, the suggestion was made to remove C.8. "Approval of Ordinance No. 23-11-21-02, An Ordinance Regarding the Illinois Paid Leave for All Workers Act for the City of Wilmington" from the consent agenda. Deputy Clerk Ziller stated that the removal of the ordinance the number of the ordinance referenced in item E.2. under Order of Business should be number 23-11-21-02 when that motion is made.

1. Approval of the Regular Meeting Minutes from November 7, 2023
2. Approval of the Accounts Payable Report
3. Approval of the Hire of One Additional Police Officer
4. Approval and Authorization for the Chief of Police to Execute the Reciprocal Reporting of Criminal Offenses by Students Agreement for Grundy County
5. Approval of Quote Q-77185 from All Traffic Solutions for an InstaAlert 24 Variable Message Sign in an Amount Not to Exceed \$9,901.57 Utilizing Funds Received from the Illinois Department of Nuclear Safety Grant
6. Approval of Quote #116129 from Traffic Safety Warehouse for a Flagger Lighting Station and Work Area Light and 10 LED Safety Flare Kits in an Amount Not to Exceed \$2,770.00 Utilizing Funds Received from ONEOK's Emergency Responder Grant
7. Approval of Ordinance No. 23-11-21-01, An Ordinance Amending the City of Wilmington Code of Ordinances with Regards to Chapter 37 Personnel Policy
8. ~~Approval of Ordinance No. 23-11-21-02, An Ordinance Regarding the Illinois Paid Leave for All Workers Act for the City of Wilmington~~ removed from the consent agenda – see note above.
9. Approval and Authorization for the City Administrator to Execute a Contract with H.L. & Associates, Inc. for Lawncare Services Beginning with the Mowing Season in 2024 and Ending with the Conclusion of Mowing Season in 2028
10. Approval and Authorization for the City Administrator to Seek and Hire One Building Permit Technician

Alderperson Kirwin made a motion and Alderperson Jeffries seconded to approve the Consent Agenda for the November 21, 2023, City Council meeting as presented

Upon roll call, the vote was:

**AYES:**        7 Kirwin, Jeffries, Knight, Mietzner, Smith, Vice, Holmes

**NAYS:**        0

**ABSENT:**    1 Allred

The motion carried.

## **MAYOR'S REPORT**

Nothing to report

## **ORDER OF BUSINESS**

Aldersperson Mietzner made a motion and Aldersperson Kirwin seconded to approve the Konica Minolta Lease Proposal for the Police Department for the 5-year lease at \$316.72 per month

Upon roll call, the vote was:

**AYES:**        7    Mietzner, Kirwin, Vice, Jeffries, Knight, Smith, Holmes

**NAYS:**        0

**ABSENT:**    1    Allred

The motion carried.

Aldersperson Vice made a motion and Aldersperson Kirwin seconded to approve Ordinance No. 23-11-21-02, An Ordinance to Amend An Ordinance to Encourage New Residential Construction and Economic Growth for the Citizens and City of Wilmington

Upon roll call, the vote was:

**AYES:**        7    Vice, Knight, Kirwin, Jeffries, Mietzner, Smith, Holmes

**NAYS:**        0

**ABSENT:**    1    Allred

The motion carried.

## **REPORTS AND COMMUNICATION FROM CITY OFFICIALS**

City Attorney – Bryan Wellner – No Report

City Administrator – Jeannine Smith – No Report

Finance Director – Nancy Gross – No Report

Public Works Director – James Gretencord – No Report

Chief of Police – Adam Zink – No Report

## **ALDERPERSON COMMENTS**

Aldersperson Kirwin – No Comment

Aldersperson Vice – No Comment

Aldersperson Allred – Absent

Aldersperson Holmes – No Comment

Aldersperson Jeffries – No Comment

Aldersperson Knight – No Comment

Aldersperson Mietzner – No Comment

Aldersperson Smith – No Comment

## **EXECUTIVE SESSION**

No Executive Session

**ADJOURNMENT**

The motion to adjourn the meeting was made by Alderperson Knight and seconded by Alderperson Jeffries. Upon the voice vote, the motion carried. The City of Wilmington City Council's regular meeting on November 21, 2023, adjourned at 7:04 p.m.

Respectfully submitted,

  
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Joie Ziller, Deputy City Clerk