

Sidewalk Replacement Program

Program Overview

After receiving a complete application, the Public Works department will inspect the sidewalk. If the sidewalk meets the criteria for repair, the City will share the cost with the property owner on a first-come first-serve basis and as funds are available. If the sidewalk is determined to be in good condition, it will not qualify for the program and the applicant will be notified.

Note: This program does not apply to driveways, only sidewalks located within the street right of way.

The process:

1. The applicant completes and submits the request form. The City accepts or declines the request and notifies the applicant.
2. If the City accepts the request, the Public Works department provides the cost of the project to the applicant.
3. The applicant then decides whether to proceed. Work will not be scheduled until payment is received.

Who is eligible?

Program participation is open to owners of residential properties. This includes multi-family properties and mixed-use properties in which one of the uses is residential.

How can I tell if my sidewalk meets your criteria for the program?

List of typical defects, but not limited to:

- Where any vertical of the adjoining sidewalk exceeds two inches.
- Where the lateral separation of adjoining sidewalk exceeds two and one half inches.
- Where the surface condition of the sidewalk has deteriorated to constitute a hazard.
- Where the surface condition ponds for a prolonged period of time, 3 days.

If in doubt about whether your sidewalk qualifies, please submit an application. After an onsite inspection, the City's staff will notify the property owner with a letter, which will include an estimate for the repairs.

How much does sidewalk replacement cost?

Sidewalks vary in width and length and prices change annually. Estimates given after site visit.

Am I obligated to participate?

No. After the on-site inspection, the property owners can either chose to participate in the program by paying their share of the cost to the City or decline by notifying the Public Works Department.

After receiving a notice granting eligibility, what is the deadline for submitting payment?

The City works on a fiscal year that runs May 1st to April 30th. The City is required to complete all work by the end of the fiscal year (April 30). In order to ensure the work is completed by the end of the fiscal year, the last day the City will accept payment for the program is April 1st. However, the funds are limited and the program could be closed before that time. It then reopens for another season May 1st so long as the program is approved through the budget process. Approved applications can carry over into the new fiscal year but the price may change because the sidewalk contract is bid every fiscal year. Applicants will be notified of any changes prior to

the commencement of work.

Will they start work on my sidewalk before receiving my share of the cost?

No. Sidewalk replacement will not be scheduled until the property owner pays their share of the cost. After the City receives the property owner's share, the City typically will begin work on the sidewalk within 30 days.

What are the methods of payment?

Should residents choose to participate, they have the option to pay by check, cash, or credit card (Visa or MasterCard). Check or Money orders made out to 'City of Wilmington' please include name and address. Checks may be sent to:

City of Wilmington
Public Works Director
1165 S. Water Street, Wilmington, IL 60481

Will the City repair driveway approaches or aprons?

No. While driveway approaches or aprons are in the public right of way they are the sole responsibility of the property owner.

Will the City replace curbs?

No. Curb replacement is not eligible under the program.

Can I do the repairs myself?

Yes. Repairs performed by property owners outside of the program are not eligible for reimbursement. Property owners must use a bonded/licensed sidewalk contractor approved by the City and must obtain a permit with the City.



City of Wilmington

Application for Sidewalk Replacement Program

Property Owner Information:

Name: _____ Date of Application: _____

Mailing Address: _____ Phone: _____

_____ Email: _____

Address of Sidewalk Replacement (if different than Mailing Address: _____

This application must be signed to be considered for the project. By signing and returning the application to the Public Work Director you are declaring that you are aware of and understand the items listed on the previous page of the application.

Applicant/Owner's Signature: _____

❖❖❖ FOR CITY USE ONLY ❖❖❖

Project Information:

Date Received by Public Works: _____

Date Cost Estimate sent to Applicant: _____

Date Payment Due: _____

Amount Due to Public Works: _____

Date Paid by Applicant: _____

Signature of Director of Public Works: _____