

**Minutes of the Regular Meeting of the
Wilmington City Council
Wilmington City Hall
1165 South Water Street
February 21, 2023**

Call to Order

The Regular Meeting of the Wilmington City Council on February 21, 2023, was called to order at 7:00 p.m. by Mayor Ben Dietz in the Council Chamber of the Wilmington City Hall.

Roll Call

Upon Roll Call by the Clerk the following members of the corporate authorities answered "Here" or "Present":

Aldermen Present Kirwin, Knight, Jeffries, Vice, Mietzner, Smith, Holmes

Aldermen Absent Allred

Quorum

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order

Other Officials in Attendance

Also, in attendance were City Administrator Jeannine Smith, Finance Director Nancy Gross, Chief of Police Adam Zink, Public Works Director James Gretencord, City Attorney Bryan Wellner, and Deputy City Clerk Joie Ziller

Approval of the Previous Regular City Council Meeting

Alderman Smith made a motion and Alderman Mietzner seconded to approve the February 7, 2023 meeting minutes with the necessary changes and have them placed on file

Upon roll call, the vote was:

AYES: 7 Smith, Mietzner, Vice, Jeffries, Kirwin, Knight, Holmes

NAYS: 0

ABSENT: 1 Allred

The motion carried.

Mayor's Report

Mayor Dietz administered the oath to Patrolman Thomas Allen.

Public Comment

No public comments were made.

Planning & Zoning Commission

Alderman Vice made a motion and Alderman Jeffries seconded to table the Ordinance Approving a Conditional Use for Property Located at 110 Bridge Street, Wilmington, IL60481 (Nelly's Drive-Thru Window; PIN No. 03-17-25-304-007-0000 until the March 7, 2023 City Council meeting

Discussion: Mr. Nelson informed the Council that after Jayson's inspection, the only thing remaining for compliance on the inside of the building is the fire alarm which ADT is installing hopefully tomorrow. Attorney Wellner stated that the remaining issue on the outside is the

agreement related to the parking lot easement. The drive-thru cannot be utilized until the agreement is in place and voted on by Council.

Upon roll call, the vote was:

AYES: 7 Vice, Jeffries, Smith, Mietzner, Kirwin, Knight, Holmes

NAYS: 0

ABSENT: 1 Allred

The motion carried.

Alderman Vice made a motion and Alderman Mietzner seconded to table the Ordinance Approving a Map Amendment from R1 and R3 to B3 - General Commercial and a Conditional Use for Vacant Property Located on School Street, Wilmington, IL 60481 (PIN Nos. 03-17-26-403-009-0000 And 03-17-26-403-011-0000) until the March 7, 2023 City Council meeting

Upon roll call, the vote was:

AYES: 7 Vice, Mietzner, Smith, Jeffries, Kirwin, Knight, Holmes

NAYS: 0

ABSENT: 1 Allred

The motion carried.

The next meeting is scheduled for March 2, 2023.

Committee of the Whole Reports

A. Police & ESDA

Co-Chairs – Jonathan Mietzner and Leslie Allred

Alderman Mietzner made a motion and Alderman Knight seconded to approve the Quote from Global Industrial for Scales in the amount not to exceed \$13,569.91

Upon roll call, the vote was:

AYES: 7 Mietzner, Knight, Smith, Holmes, Vice, Kirwin, Jeffries

NAYS: 0

ABSENT: 1 Allred

The motion carried.

B. Ordinance & License

Co-Chairs – Kevin Kirwin and Ryan Knight

Alderman Knight made a motion and Alderman Jeffries seconded to approve Resolution No. 2023-04, A Resolution to Dispose of Surplus Property

Upon roll call, the vote was:

AYES: 7 Knight, Jeffries, Kirwin, Vice, Mietzner, Smith, Holmes

NAYS: 0

ABSENT: 1 Allred

The motion carried.

Alderman Knight made a motion and Alderman Jeffries seconded to approve Resolution No. 2023-05, A Resolution Authorizing the Participation in the Northern Illinois Municipal Electric Collaborative (NIMEC) and Authorizing the City Administrator to Approve a Contract with the Lowest-Cost Electricity Provider For A Period of Up To 36 Months

Upon roll call, the vote was:

AYES: 7 Knight, Vice, Mietzner, Kirwin, Smith, Holmes, Jeffries

NAYS: 0

ABSENT: 1 Allred

The motion carried.

Alderman Kirwin made a motion and Alderman Knight seconded to approve the Exemptions to 150.89 Section C Recreational Vehicles for the following residents:

- Russell & Linda Busby at 309 S. Outer Dr for the 2016 Coachmen Catalina
- Dave Carter at 1003 N. Joliet St for the 2015 Jayco White Hawk Ultra Lite 27 DSRL
- Kevin & Alicia Ptacek at 1202 N. Joliet St for the 1993 Airstream Legacy
- Brian Sanders at 893 Winchester Green Dr for the 2014 Heartland Trail Runner 27fqs

Upon roll call, the vote was:

AYES: 7 Kirwin, Knight, Vice, Mietzner, Smith, Holmes, Jeffries

NAYS: 0

ABSENT: 1 Allred

The motion carried.

Mayor Dietz distributed the exemption letters to Mr. Busby, Mr. Carter, and Mr. Ptacek. Mr. Sanders' letter will be mailed.

C. Buildings, Grounds, Parks, Health & Safety

Co-Chairs – Ryan Jeffries and Thomas Smith

Nothing at this time

D. Water, Sewer, Streets & Alleys

Co-Chairs – Todd Holmes and Dennis Vice

Alderman Holmes made a motion and Alderman Knight seconded to approve the Chamlin & Associates' Proposal for BNR Preliminary Engineering Study in the amount not to exceed \$18,500

Upon roll call, the vote was:

AYES: 7 Holmes, Knight, Kirwin, Vice, Mietzner, Smith, Jeffries

NAYS: 0

ABSENT: 1 Allred

The motion carried.

Alderman Holmes made a motion and Alderman Mietzner seconded to Waive the Competitive Bidding and Pay Clennon Electric Invoice #40937 for a total of \$31,504.19

Upon roll call, the vote was:

AYES: 7 Holmes, Mietzner, Knight, Kirwin, Vice, Smith, Jeffries

NAYS: 0

ABSENT: 1 Allred

The motion carried.

E. Personnel & Collective Bargaining
Co-Chairs – Jonathan Mietzner and Todd Holmes

Nothing at this time

F. Finance, Administration & Land Acquisition Committee
Co-Chairs – Kevin Kirwin and Ryan Jeffries

Alderman Jeffries made a motion and Alderman Kirwin seconded to Approve the Accounts Payable Reports in the amount of \$223,993.23

Upon roll call, the vote was:

AYES: 7 Jeffries, Kirwin, Knight, Vice, Smith, Holmes, Mietzner

NAYS: 0

ABSENT: 1 Allred

The motion carried

Alderman Jeffries made a motion and Alderman Smith seconded to Approve the Façade Improvement Grant Award to Community GMC in the amount of \$5,000

Upon roll call, the vote was:

AYES: 7 Jeffries, Smith, Kirwin, Knight, Vice, Holmes, Mietzner

NAYS: 0

ABSENT: 1 Allred

The motion carried

Attorney & Staff Reports

City Administrator Smith reminded us about the upcoming Kankakee River Watershed Conference being held at Kankakee Community College on March 10th.

Chief Zink informed us that he is working with the School District creating the School Resource Officer position and that the body camera project is underway.

Executive Session

Alderman Mietzner made a motion and Alderman Knight seconded to go into Executive Session at 7:31 PM to discuss the Appointment, Employment, Dismissal, Compensation, Discipline, and Performance of an Employee of the City of Wilmington [ILCS 120/2(c)(1)]

Upon roll call, the vote was:

AYES: 7 Mietzner, Knight, Kirwin, Jeffries, Vice, Smith, Holmes

NAYS: 0

ABSENT: 1 Allred

The motion carried.

Alderman Mietzner made a motion and Alderman Holmes seconded to close Executive Session at 7:51 PM

Upon roll call, the vote was:

AYES: 7 Mietzner, Holmes, Knight, Kirwin, Jeffries, Vice, Smith

NAYS: 0

ABSENT: 1 Allred

The motion carried.

Action Taken Following Executive Session

No action taken

Mayor's Report (continued)

Mayor Dietz stated that those he appoints to the Commissions and Boards are being evaluated and he will be seeking Council approval on his recommendations in May of 2023.

Adjournment

The motion to adjourn the meeting was made by Alderman Knight and seconded by Alderman Holmes. Upon the voice vote, the motion carried. The City of Wilmington City Council's regular meeting on February 21, 2023, adjourned at 7:54 p.m.

Respectfully submitted,



Joie Ziller, Deputy City Clerk