



**City of Wilmington  
1165 South Water Street  
Wilmington, IL 60481**

**Agenda - Regular City Council Meeting  
Wilmington City Hall - Council Chambers  
September 5, 2023 at 7:00 p.m.**

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call

Mayor Ben Dietz

Alderspersons: Kevin Kirwin, Ryan Jeffries, Dennis Vice, Ryan Knight  
Leslie Allred, Jonathan Mietzner, Thomas Smith, Todd Holmes

**B. CITIZENS COMMENT** *(State your full name clearly; limit 3 minutes each)*

**C. CONSENT AGENDA**

All items listed on the Consent Agenda are considered to be routine by the City Council and will be acted upon with one motion. There will be no separate discussion of these items unless a Council member requests, in which event, the items will be removed from the consent agenda and discussed separately.

1. Approval of the Regular Meeting Minutes from August 15, 2023
2. Approval of the Accounts Payable Report
3. Approval and Authorization for the Wilmington Police Commission to Seek and Hire One Police Officer

**D. MAYOR'S REPORT**

1. Proclamation – National Rail Safety Week (September 18 to 24, 2023)

**E. ORDER OF BUSINESS**

**F. REPORTS AND COMMUNICATION FROM CITY OFFICIALS**

City Attorney – Bryan Wellner

City Administrator – Jeannine Smith

Finance Director – Nancy Gross

Public Works Director – James Gretencord

Police Department – Chief Zink

**G. ALDERMEN COMMENTS**

Aldersperson Kirwin

Aldersperson Vice

Aldersperson Allred

Aldersperson Holmes

Aldersperson Jeffries

Aldersperson Knight

Aldersperson Mietzner

Aldersperson Smith

**H. EXECUTIVE SESSION**

1. Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the City of Wilmington [ILCS 120/2(c)(1)]
2. Collective negotiating matters between the City of Wilmington (public body) and its employees [ILCS 120/2(c)(2)]
3. Matters of Land Acquisition [ILCS 2(c)(5) and 2(c)(6)]
4. Probable or Imminent Litigation and Pending Litigation [ILCS 2(c)(11)]

*Posting Date:  
9/1/2023 12:42 PM jz*

I. POSSIBLE ACTION OF EXECUTIVE SESSION ITEMS

J. ADJOURNMENT

*This public body may adjourn to a closed session to discuss matters so permitted  
and may act upon such matters returning to the open session.*

*So that all may concentrate on the proceedings,  
please silence cell phones during City Council meetings.*

*The next regularly scheduled City Council meeting is September 19, 2023.*

**MINUTES OF THE REGULAR MEETING OF THE WILMINGTON CITY COUNCIL  
AUGUST 15, 2023**

MAYOR BEN DIETZ CALLED TO ORDER THE REGULAR MEETING OF THE WILMINGTON CITY COUNCIL AT 7:00 P.M.

**ROLL CALL**

After the pledge of allegiance, the following answered to Roll Call: Alderpersons Kevin Kirwin, Ryan Jeffries, Dennis Vice, Ryan Knight, Jonathan Mietzner, Todd Holmes and Thomas Smith. Absent: Leslie Allred. The number present constitutes a quorum.

Also present: City Administrator Jeannine Smith, Finance Director Nancy Gross, Police Chief Adam Zink, Public Works Director James Gretencord, City Attorney Bryan Wellner, and Deputy City Clerk Joie Ziller.

**CITIZENS COMMENT**

No comments were made.

**CONSENT AGENDA**

1. Approval of the Regular Meeting Minutes from August 1, 2023, and Special Meeting Minutes from August 8, 2023
2. Approval of the Accounts Payable Report
3. Approval of the Heritage Corridor Destinations Convention and Visitors Bureau Invoice in the Amount of \$5,000
4. Approval of the 2023 Powering Safe Communities Grant Acceptance Form
5. Approval of the American Rescue Plan Intergovernmental Agreement Related to the Subrecipient Grant for Dam Modifications with Will County
6. Approval of the Purchase of Drone DJI Mavic 3 Thermal Quick Tac Bundle as quoted from UVT for \$7,799.32
7. Approval of the Façade Improvement Program Grant Award in the amount of \$1,703.85 to The Mar Theatre
8. Approval of Ordinance 23-08-15-01, An Ordinance Amending Section 91.03 of the City of Wilmington Code of Ordinances Regarding the Removal of Nuisance Greenery by the City of Wilmington
9. Approval of the Invoice in the Amount of \$16,088 Submitted by A.R. Brown Construction for the City Hall Rehab Project
10. Approval of the Wesa Automation Proposal for \$20,312 to Reconfigure and Install the SCADA Improvements to the North Island Lift Station
11. Approval of the Wesa Automation Proposal for \$8,950 for Improvements to the Riverwood Lift Station SCADA System

Aldersperson Kirwin made a motion and Aldersperson Jeffries seconded to approve the Consent Agenda for the August 15, 2023, City Council meeting as presented

Upon roll call, the vote was:

**AYES:**        7   Kirwin, Jeffries, Knight, Mietzner, Holmes, Smith, Vice

**NAYS:**        0

**ABSENT:**    1   Allred

The motion carried.

**MAYOR'S REPORT**

Mayor Dietz administered the oath of office to new Police Officer Michael Whitney and to School Resource Officer Daniel Brimer.

Mayor Dietz announced the Wilmington Coalition for a Healthy Community will be holding a Town Hall on August 24, 2023 at 6 PM and referenced the Proclamation included with the agenda packet.

Mayor Dietz reminded us that the Secretary of State DMV will be having a mobile office here at City Hall on August 24, 2023 from 10 AM to 2 PM.

Mayor Dietz recognized and thanked Maureen Surman for her 35 years with the City of Wilmington.

### **ORDER OF BUSINESS**

1. Alderperson Mietzner made a motion and Alderperson Knight seconded to Approve Ordinance No. 23-08-15-02, an Ordinance Approving and Authorizing the City of Wilmington to Enter Into An Intergovernmental Agreement for the Proposed Improvement of West River Road from Coal City Road to the IL Route 53 in the County of Will

Upon roll call, the vote was:

**AYES:**        6    Mietzner, Knight, Smith, Vice, Jeffries, Kirwin

**NAYS:**        1    Holmes

**ABSENT:**    1    Allred

The motion carried.

### **REPORTS AND COMMUNICATION FROM CITY OFFICIALS**

City Attorney – Bryan Wellner – No Report

City Administrator – Jeannine Smith – Recognized Maureen Surman for her 35 years of service. She is working on the quarterly joint newsletter.

Finance Director – Nancy Gross – No Report

Public Works Director – James Gretencord – The road construction project is underway.

Chief of Police Department – Adam Zink – No Report

### **ALDERPERSON COMMENTS**

Alderperson Kirwin – Mentioned the Mayor’s social media post regarding the RT 66 monument sign

Alderperson Vice – No Comment

Alderperson Allred – No Comment

Alderperson Holmes – No Comment

Alderperson Jeffries – No Comment

Alderperson Knight – No Comment

Alderperson Mietzner – No Comment

Alderperson Smith – No Comment

### **EXECUTIVE SESSION**

Alderperson Holmes made a motion and Alderperson Knight seconded to go into Executive Session at 7:16 PM to discuss Collective negotiating matters between the City of Wilmington (public body) and its employees [ILCS 120/2(c)(2)]

Upon roll call, the vote was:

**AYES:**        7    Holmes, Knight, Mietzner, Kirwin, Jeffries, Smith, Vice

**NAYS:**        0

**ABSENT:**    1    Allred

The motion carried.

Aldersperson Holmes made a motion and Aldersperson Knight seconded to close Executive Session at 8:05 PM

Upon roll call, the vote was:

**AYES:**     7 Holmes, Knight, Mietzner, Kirwin, Jeffries, Smith, Vice

**NAYS:**     0

**ABSENT:** 1 Allred

The motion carried.

**POSSIBLE ACTION OF EXECUTIVE SESSION ITEMS**

No action taken

**ADJOURNMENT**

The motion to adjourn the meeting was made by Aldersperson Vice and seconded by Aldersperson Knight. Upon the voice vote, the motion carried. The City of Wilmington City Council's regular meeting on August 15, 2023, adjourned at 8:05 p.m.

Respectfully submitted,



Joie Ziller, Deputy City Clerk



**Proclamation  
National Rail Safety Week**

**WHEREAS** *Rail Safety Week* is to be held across the U.S. from September 18 to 24, 2023;

**WHEREAS**, 2,194 rail grade crossing collisions resulted in 803 personal injuries and were responsible for 274 fatalities in the United States during 2022; and

**WHEREAS**, 1,208 pedestrian trespassing casualties have occurred in the United States resulting in 658 pedestrians being killed and another 550 injured while trespassing on railroad property rights of way during 2022; and

**WHEREAS**, educating and informing the public about rail safety (reminding the public that railroad right of ways are private property, enhancing public awareness of the dangers associated with highway-rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries caused by incidents involving trains and citizens; and

**WHEREAS**, the International Association of Chiefs of Police, National Operation Lifesaver, United States Department of Transportation, and all local, state, county, and railroad law enforcement officers, first responders, and railroad corporations commit to partnering together in an effort to educate at a national level all aspects of railroad safety, to enforce applicable laws in support of National Rail Safety Week;

**THEREFORE**, I, Ben Dietz, Mayor of the City of Wilmington, IL, do hereby attest my full support proclaiming September 18<sup>th</sup> to 24<sup>th</sup>, 2023, National Rail Safety Week and I encourage all citizens to recognize the importance of rail safety education.

---

Ben Dietz, Mayor  
City of Wilmington  
Will County, Illinois

